

## St. Cloud Math and Science Academy Board of Directors

Charter School #4223

### Board Meeting Minutes

1025 18th Street North

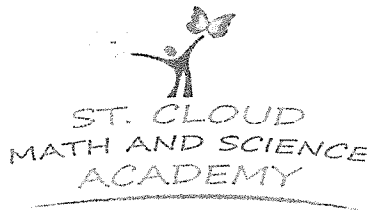
St. Cloud, MN 56303

Thursday afternoon **November 21, 2024**

4:30 - ~6:00 PM

School Campus

This is an **in-person OPEN** meeting with NO virtual participation or accommodation



#### 1. Call to Order

Reading and Reflection on the school's Mission Statement: **With kindness and respect as our foundation, our highly skilled educators prepare students to become lifelong learners through the integrated instruction of Science, Technology, Engineering and Math in a safe and caring environment.**

#### 2. ROLL CALL PRESENT/ ABSENT: Abdulkadr Abdullah –present, Erika Cowley –absent, Rebecca Keniston – present, Michael Mullin –present, Jen Olufson –present, Tessa Soltis –present, Michelle VanHauen- absent

- a. quorum has been established

#### 3. Conflict of Interest Declarations- none

#### 4. CONSENT AGENDA:

The consent agenda consists of routine matters that the Board considers without debate. Any Director may remove an item from the consent agenda and add it to the ACTION ITEMS by requesting removal of the item at the time the consent agenda is moved for approval. (Roll Call)

- Minutes from the meeting of October 24, 2024
- Today's Board Meeting Agenda (November 21, 2024)
- Tessa Soltis made a motion to accept the consent agenda, Jen Olufson seconded the motion
- All in favor- motion carried

#### 5. GUESTS: Inventure - Construction Update -Ryan Muldoon

- a. projected schedule
  - i. form and prep roof for final concrete pour (11/22/24)
  - ii. Bring in extra class 5 fill for bus turnaround (11/22/24)
  - iii. Temp heat on roof planks in prep for final pour (11/27/24)

6. Finance Report; Statements of Operation & Balance Sheets for October 31, 2024
  - a. reviewed the executive summary with Bridget Merrill-Myher
7. Self-Evaluation: Board and Governance Effectiveness (Brief Work Session)
  - a. Positive feedback/discussion
8. Comprehensive Achievement & Civic Readiness – Minnesota Law Applying to Charter Schools
  - a. Tammy reviewed the World’s Best WorkForce Report
9. Program Report(s)
  - a. Guest teacher and/or staff member: **Desiree Henke – Special Education**
    - i. Busy school year- lots of change
  - b. **Novation Education Opportunities** report/comments – Daniel Jett
10. Executive Director/ Principal Report – Tammy Bengtson
  - a. Enrollment Report currently at 361 students
  - b. Parent teacher conferences next week
    - i. K-5 scheduled for 20 minutes
    - ii. 6th -8th open visits in the gym
  - c. Courtney Nelson has increased her leave until the end of the school year
  - d. New building sub- Laura Kallhoff
  - e. Jenna Erpelding, Suzanne DuMont, and Cole Johnson currently out on leave
  - f. 25 new to country students in our school
    - i. hired 4 Bilingual paras to help these students
  - g. Read Act live training 2 weeks ago
  - h. Assistant Principal report, if any – Nancy Benson
    - i. December FAST Bridge
    - ii. January/February ACCESS testing
    - iii. April/May MCA and FAST Bridge
11. Action Items:
  - a. Consideration of October 31, 2024 Financial Statements (Roll Call)
    - i. Tessa Soltis made a motion to approve the October 2024 Financial Statements, Rebecca Keniston seconded the motion
    - ii. Abdulkadr Abdullah –aye, Rebecca Keniston –aye, Michael Mullin –aye, Jen Olufson –aye, Tessa Soltis –aye
    - iii. Motion carried
  - b. Consideration of ***Comprehensive Achievement and Civic Readiness*** Document
    - i. Jen Olufson made a motion to accept and approve the Comprehensive Achievement and Civic Readiness Report
    - ii. Abdulkadr Abdullah –aye, Rebecca Keniston –aye, Michael Mullin –aye, Jen Olufson –aye, Tessa Soltis –aye
    - iii. Motion carried
12. Educating, strengthening, sustaining our Board
  - a. Terms ending on June 30, 2025 (Soltis, VanHauen, Mullin)
  - b. Education opportunity in Minneapolis on January 15, 2025
13. Comments / Contributions from the Public
  - a. Please register in advance with the Clerk- None

14. Announce date/ time of next meeting: **January 16, 2025**

15. Adjourn at 5:44pm

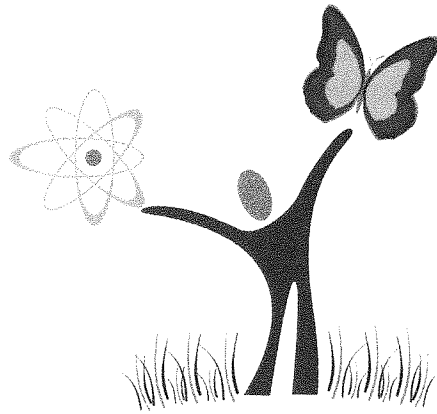
# # #

2024 - 2025 St. Cloud Math and Science Academy Charter School #4223  
Tentative Board Meeting Calendar -- Tentative/ Policy Review Schedule -- Subject to change

<u>Board Meeting Date</u>	<u>Agenda Focus/ Policy Review</u>
August 8, 2024 at 4:30 PM	Organizational Meeting – Election of Officers Procurement Policy – Pro Forma Delegations
September 26, 2024 at 4:30 PM	
October 24, 2024 at 4:30 PM	
November 21, 2024 at 4:30 PM	World’s Best Work Force
January 15, 2024 – all day, Minneapolis	Charter School Governance Education Event
January 16, 2025 at 4:30 PM	In-Depth Inspection from Authorizer
February 20, 2025 at 4:30 PM	Board In-Service Education (3:00 PM)
March 20, 2025 at 4:340 PM	
<b>April 24, 2025 at 4:30 PM</b>	
May 15, 2025 at 4:30 PM	Evaluation of Executive Director
May 15, 2025 at 5:00 PM	Annual Meeting – Election of Directors

DRAFT Minutes Respectfully Submitted by Recording Secretary/ Clerk, Kim Hess  
Certified/ Approved: Michelle VanHauen, Board of Directors Secretary  
These *Minutes* are official only after approval by a majority vote of the Board of Directors; prior to that action, these *Minutes of the Meeting* must be referred to as a DRAFT, unofficial, or pending.





**ST. CLOUD  
MATH AND SCIENCE  
ACADEMY  
ISD 4223**

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**St. Cloud Math & Science Academy  
St. Cloud, MN  
District 4223**

**Financial Report**

**October 31, 2024**

**St. Cloud Math & Science Academy**  
**St. Cloud, MN**  
October 31, 2024  
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**St. Cloud Math & Science Academy**  
**St. Cloud, Minnesota**  
**October 31, 2024**  
**Executive Summary**

**Summary of Key Financial Indicators**

- \* Average Daily Membership (ADM) Overview –
  - Original Budget: 359 ADM
  - Revised Budget: TBD
  - Actual: 358 ADM
- \* The School's original budget projects a net surplus for the year of \$199,358. A projected cumulative fund balance of \$2,029,841 or 32% of expenditures at fiscal year-end.
- \* Projected Days Cash on Hand for the projected fiscal year-end is 93 days. Above 30 days meets best practices.

**Financial Statement Key Points**

- \* As of month-end, 33.3% of the year was complete.
- \* Cash Balance as of the reporting period is \$1,950,475, down slightly from \$1,975,860 the previous month.
- \* Current year holdback estimated balance is \$272,411 as of the reporting period. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the school in fiscal year 2026.
- \* Revenues received at end of the reporting period – 32.3%
- \* Expenditures disbursed at end of the reporting period –25.1%

**Other Items**

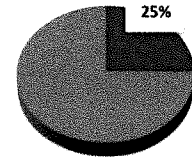
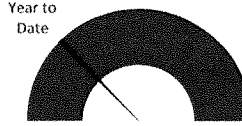
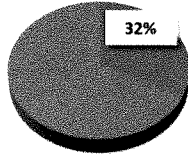
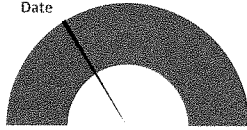
- \* Received portion of Read Act funding \$11,720; will work with leadership on how to use these funds.
- \* Textbooks and Workbooks line is over budget due to purchase of ELL Books. This line will be adjusted with the revised budget.
- \* Food Service fund is not showing any federal or state revenue. Recommend submitting clics counts to MDE to get revenue flowing.

*Prepared by: Bridget Merrill-Myhre, Senior Advisor*

**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Financial Statements Dashboard**  
**October 31, 2024**

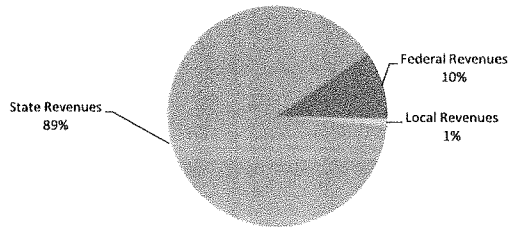
**Financial Summary - Budgeted Amounts and Year to Date Activity**

Resources to Operate Programs (Revenues):		Funds Used to Provide Programs and Services (Expenses):		Excess / Deficit
<b>Original Budget</b>	\$6,547,580	<b>Original Budget</b>	\$6,348,222	\$199,358
<b>Year to Date</b>	\$2,110,640	<b>Year to Date</b>	\$1,504,523	\$522,117
		32.33%	25.12%	

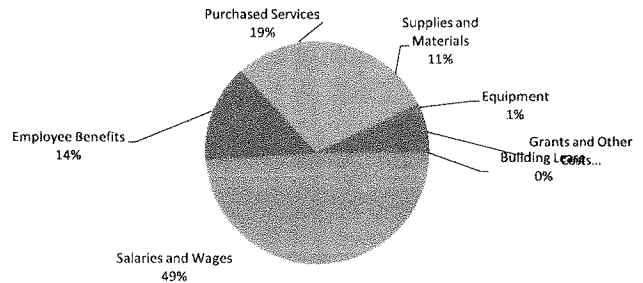


**Budgets for the Year**

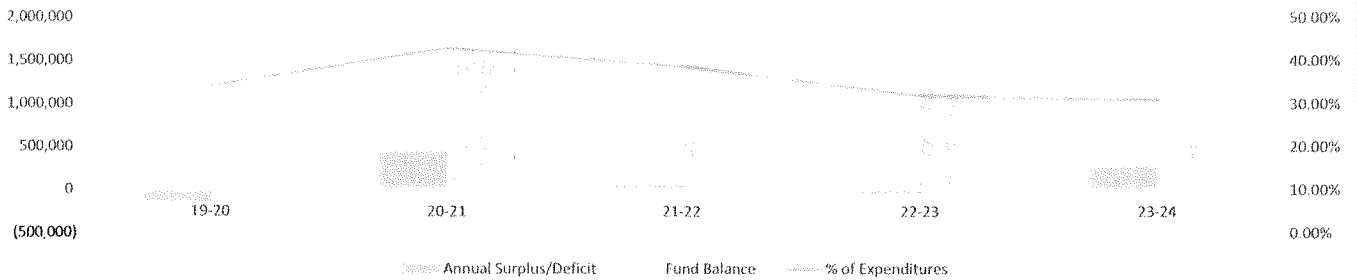
*Where funds will come from to operate the school:*



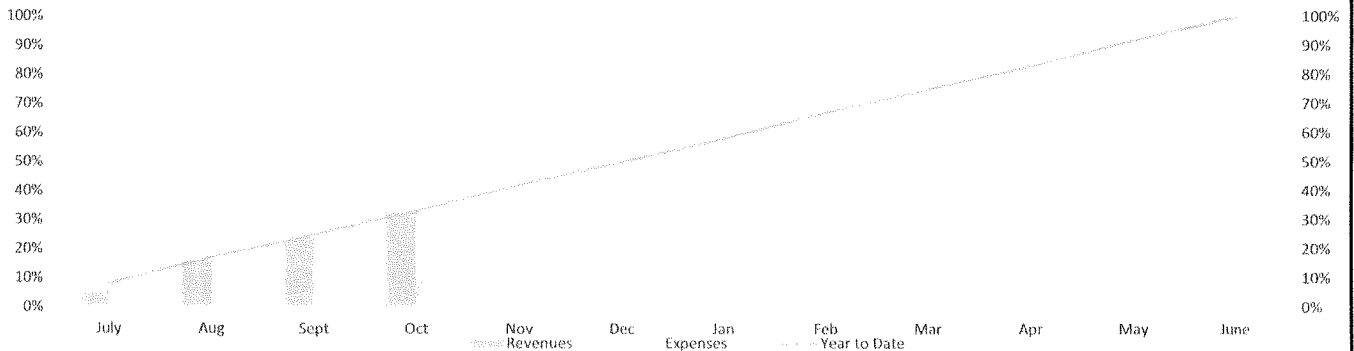
*How the money is budgeted to be spent:*



**Fund Balance History**

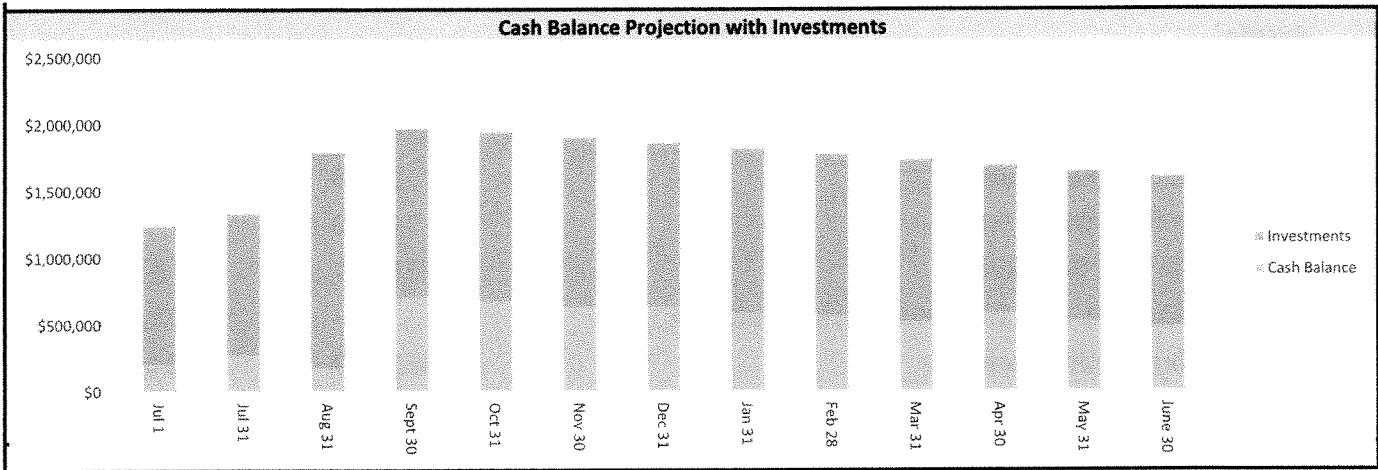
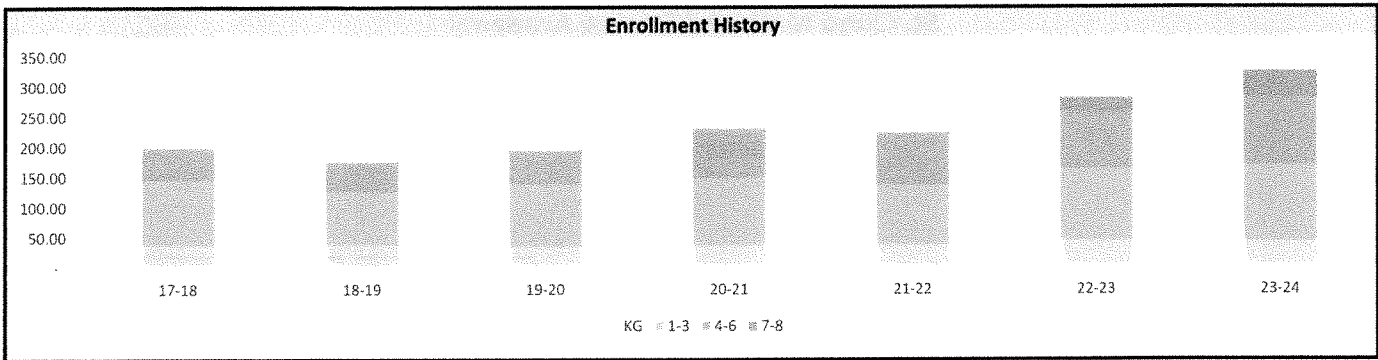


**Current Year Financial Trend**



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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Balance Sheet**  
**October 31, 2024**

	<b>Audited Balance June 30, 2024</b>	<b>Ending Balance</b>
<b>Assets</b>		
Cash	\$ 211,337	\$ 176,864
Investments	\$ 1,036,845	1,773,611
Accounts Receivable	6,748	-
Due from Other Funds	39,900	-
State Aids Receivable	426,007	6,827
Current Year State Holdback Receivable	-	272,411
Federal Aids Receivable	385,077	134,825
Prepaid Expenses and Deposits	67,363	45,145
Total All Assets	<u>\$ 2,173,277</u>	<u>\$ 2,409,683</u>
<b>Liabilities and Fund Balance</b>		
Current liabilities		
Salaries and Wages Payable	\$ 202,223	\$ 40,491
Accounts Payable	34,753	-
Payroll Deductions and Contributions (Owed)	65,918	16,592
Deferred Revenue	39,900	-
Total current liabilities	<u>342,794</u>	<u>57,083</u>
Fund balance		
Fund balance 07-01-2024	\$ 1,830,483	\$ 1,830,483
Net income to date	-	522,117
Total fund balance	<u>1,830,483</u>	<u>2,352,600</u>
Total liabilities and fund balance	<u>\$ 2,173,277</u>	<u>\$ 2,409,683</u>

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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**October 31, 2024**

	Months: 4		33.33%
	FY 2025 Original Budget 359 ADM	Year to Date Activity	Percent of Original Budget
<b>General Fund - 01</b>			
Revenues			
State Revenues			
General Education Aid	\$ 4,469,975	\$ 1,503,858	33.6%
Charter School Lease Aid	489,334	-	0.0%
Long Term Facilities Maintenance Aid	49,157	-	0.0%
Literacy Incentive Aid	16,211	-	0.0%
School Land Trust Endowment Aid	17,490	10,990	62.8%
Special Education Aid	753,213	144,535	19.2%
School Library Aid	20,000	-	0.0%
Student Support Aid	20,000	-	0.0%
Read Act	-	11,720	0.0%
Other State Aids	-	-	0.0%
Estimated State Holdback Amount	-	272,411	0.0%
Total State Revenues	5,835,380	1,943,513	33.3%
Federal Revenues			
Federal Title I	138,800	41,188	29.7%
Federal Title II	22,800	-	0.0%
Federal Title III	29,600	10,997	37.2%
Federal Title IV	-	-	0.0%
Federal Special Education	53,400	33,392	62.5%
Federal CEIS	9,500	-	0.0%
Federal GEER/ESSER	-	55,153	0.0%
Total Federal Revenues	254,100	140,730	55.4%
Local Revenues			
Fees from Students	-	-	0.0%
Medical Assistance	8,700	9,374	107.7%
Contributions and Gifts, Grants	1,100	124	11.3%
E-Rate Revenues	-	-	0.0%
Interest Earnings	36,000	16,342	45.4%
Miscellaneous Revenues	700	3,450	492.9%
Total local revenues	46,500	29,290	63.0%
<b>Total Revenues</b>	<b>\$ 6,135,980</b>	<b>\$ 2,113,533</b>	<b>34.4%</b>

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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**October 31, 2024**

	Months: 4		33.33%
	<b>FY 2025 Original Budget 359 ADM</b>	<b>Year to Date Activity</b>	<b>Percent of Original Budget</b>
<b>Expenditures</b>			
Salaries and Wages	\$ 2,332,900	\$ 550,424	23.6%
Employee Benefits	724,700	165,601	22.9%
Contracted Services	311,538	88,777	28.5%
Repairs and Technology Maintenance	14,800	1,894	12.8%
Communication Services	15,300	4,589	30.0%
Postage	1,000	584	58.4%
Utilities	80,200	5,790	7.2%
Property and Casualty Insurance	38,400	17,108	44.6%
Repairs and Maintenance	51,100	13,442	26.3%
Field Trip Transportation	5,600	1,030	18.4%
Travel and Conferences	20,800	7,710	37.1%
Field Trip Admissions	1,500	253	16.9%
Building Lease	655,998	174,780	26.6%
Other Rentals and Leases	10,000	2,028	20.3%
Office Supplies/General Supplies	40,800	20,319	49.8%
Maintenance Supplies	20,400	3,968	19.5%
Non-Instructional Software	76,500	39,167	51.2%
Instructional Software	40,700	10,529	25.9%
Instructional Supplies	51,000	19,905	39.0%
Noninstructional Technology	25,000	5,952	23.8%
Instructional Technology	100,000	31,599	31.6%
Textbooks and Workbooks	2,700	8,975	332.4%
Media/Library Resources	1,500	-	0.0%
Food	10,200	1,506	14.8%
Furniture and Other Equipment	75,000	8,139	10.9%
Principal on Capital Leases	-	-	0.0%
Dues and Memberships	37,586	23,477	62.5%
Budget Contingency	50,000	-	0.0%
Third Party Expenditures	8,000	-	0.0%
<b>State Special Education</b>			
Salaries	599,800	118,493	19.8%
Benefits	114,200	24,622	21.6%
Other	16,700	2,144	12.8%
<b>ADSIS</b>			
Salaries	93,100	15,428	16.6%
Benefits	28,200	4,582	16.3%

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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**October 31, 2024**

	Months: 4		33.33%
	FY 2025 Original Budget 359 ADM	Year to Date Activity	Percent of Original Budget
<b>Federal Programs</b>			
Federal Title I	138,800	41,188	29.7%
Federal Title II	22,800	-	0.0%
Federal Title III	29,600	10,997	37.2%
Federal Title IV	-	-	0.0%
Federal Special Education	53,400	33,392	62.5%
Federal CEIS	9,500	-	0.0%
Federal GEER/ESSER	-	55,153	0.0%
Federal COVID Testing Grant	-	-	0.0%
Transfer to food service fund	27,300	-	0.0%
<b>Total expenditures</b>	<b>\$ 5,936,622</b>	<b>\$ 1,513,547</b>	<b>25.5%</b>
<b>General fund net income</b>	<b>\$ 199,358</b>	<b>\$ 599,986</b>	
<b>Food Services Fund - 02</b>			
<b>Revenues</b>			
State Revenues	\$ 6,900	\$ 118	1.7%
Federal Revenues	377,400	2,989	0.8%
Federal ESSER FIN 169	-	-	0.0%
Sale of Lunches and Other Local Revenues	-	\$ -	0.0%
Transfer from General Fund	27,300	-	0.0%
<b>Total revenues</b>	<b>\$ 411,600</b>	<b>\$ 3,107</b>	<b>0.8%</b>
<b>Expenditures</b>			
Salaries and Wages	\$ 85,800	\$ 17,995	21.0%
Employee Benefits	21,900	4,451	20.3%
Purchased Services	100	-	0.0%
Supplies and Materials (Inc. Food and Milk)	299,000	58,530	19.6%
Equipment	-	-	0.0%
Dues and Memberships	4,800	-	0.0%
Federal ESSER	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 411,600</b>	<b>\$ 80,976</b>	<b>19.7%</b>
<b>Food Services Fund Net Income</b>	<b>\$ -</b>	<b>\$ (77,869)</b>	

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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Statement of Revenues and Expenditures**  
**October 31, 2024**

	Months: 4		33.33%
	FY 2025 Original Budget 359 ADM	Year to Date Activity	Percent of Original Budget
<b>Total All Funds</b>			
Revenues			
State Revenues	\$ 5,842,280	\$ 1,943,632	33.3%
Federal Revenues	631,500	143,719	22.8%
Local Revenues	73,800	29,290	39.7%
	<u>\$ 6,547,580</u>	<u>\$ 2,116,640</u>	<u>32.3%</u>
Expenditures			
Salaries and Wages	\$ 3,111,600	\$ 702,341	22.6%
Employee Benefits	889,000	199,257	22.4%
Purchased Services	1,223,036	320,129	26.2%
Supplies and Materials	667,800	200,450	30.0%
Equipment	75,000	8,139	10.9%
Grants and Other Costs	381,786	164,207	43.0%
	<u>\$ 6,348,222</u>	<u>\$ 1,594,523</u>	<u>25.1%</u>
	<b>\$ 6,547,580</b>	<b>\$ 2,116,640</b>	<b>32.3%</b>
	<b>\$ 6,348,222</b>	<b>\$ 1,594,523</b>	<b>25.1%</b>
<b>Net Income - All Funds</b>	<u>\$ 199,358</u>	<u>\$ 522,117</u>	
<hr style="border: 1px solid black;"/>			
<b>Beginning Fund Balance, All Funds, July 1, 2024</b>	<b>\$ 1,830,483</b>	<b>\$ 1,830,483</b>	
<b>Projected Fund Balance, All Funds, June 30, 2025</b>	<b>\$ 2,029,841</b>	<b>\$ 2,352,600</b>	
<b>Projected Fund Balance Percentage</b>	<b>32%</b>		

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**St. Cloud Math and Science Academy**  
**Cash Flow Projection Summary**  
**2024-2025 School Year**

Period Ending	Cash Inflows (Revenues)			Total Receipts	Cash Outflows (Expenditures)			Cash Balance
	State Aid Payments	Federal Aid Payments	Other Receipts		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP	Total Expenses	
Jul 31	401,489	-00	3,176	448,240	132,002	222,617	354,619	1,341,803
Aug 31	407,970	87	12,158	870,779	151,850	262,491	414,341	1,798,242
Sept 30	437,138	4,443	5,960	641,727	182,120	281,990	464,110	1,975,860
Oct 31	424,581	2,023	14,878	561,881	230,405	356,860	587,265	1,950,475
Nov 30	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,908,072
Dec 31	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,865,668
Jan 31	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,823,264
Feb 28	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,780,861
Mar 31	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,738,457
Apr 30	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,696,053
May 31	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,653,650
June 30	448,359	70,225	4,704	523,582	245,653	320,333	565,986	1,611,246
Projected	5,258,052	568,350	73,800	811,084	2,661,600	3,686,622	6,348,222	
Totals	5,258,052	568,350	73,800	6,711,286	2,661,600	3,686,622	6,348,222	1,611,246

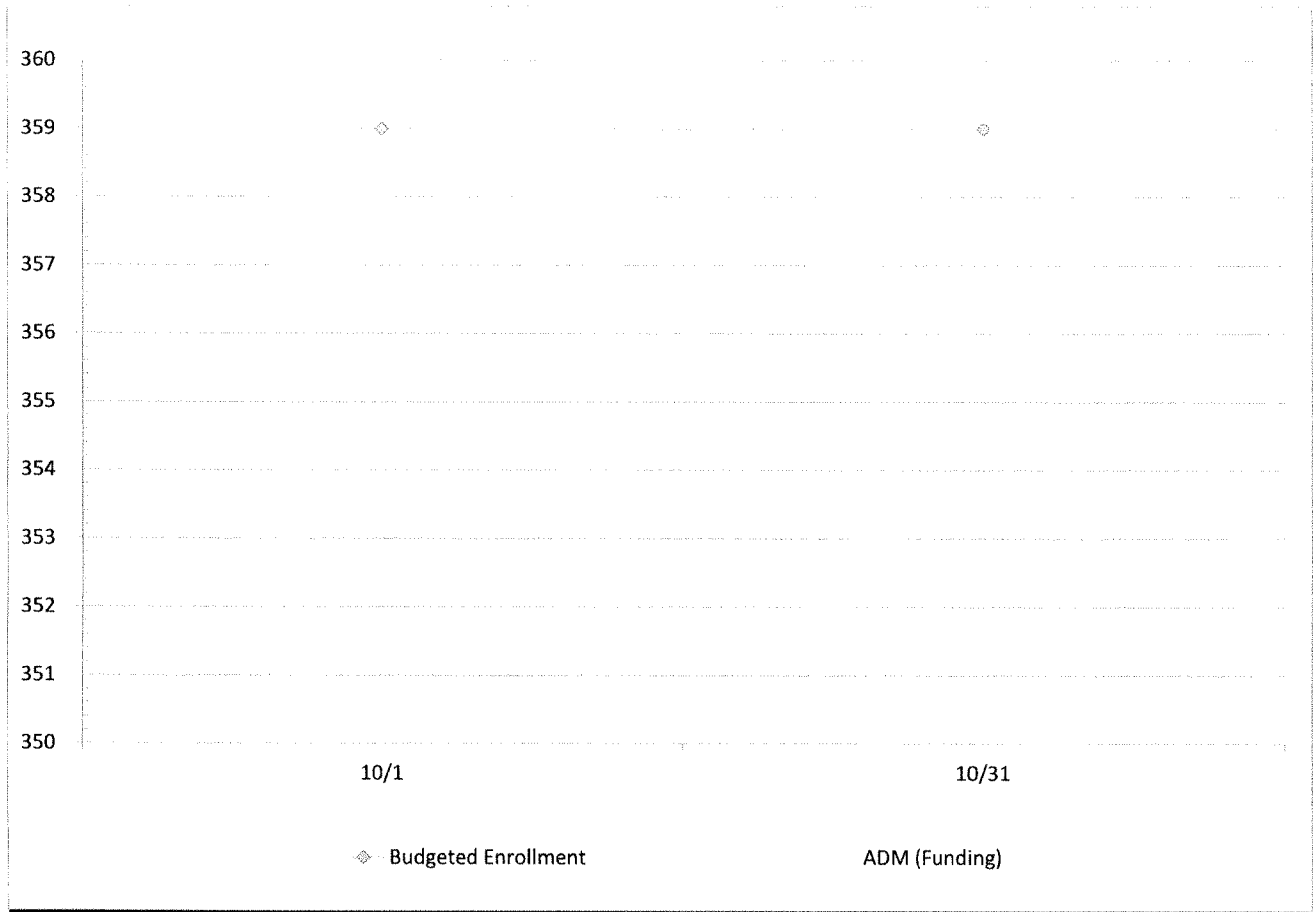
Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

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**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Attendance / Enrollment Report**  
**2024-2025 School Year**

Average Daily Membership										
Grade	10/1	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	End of Year MARSS
KG	45	47								
1	47	47								
2	39	40								
3	40	41								
4	44	46								
5	47	47								
6	32	33								
7	40	40								
8	20	19								
	353	358	0	0	0	0	0	0	0	-



This financial report is prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the School's fiscal year end financial statements. Creative Planning is not a licensed CPA firm and no CPA provides any assurance on this financial report.

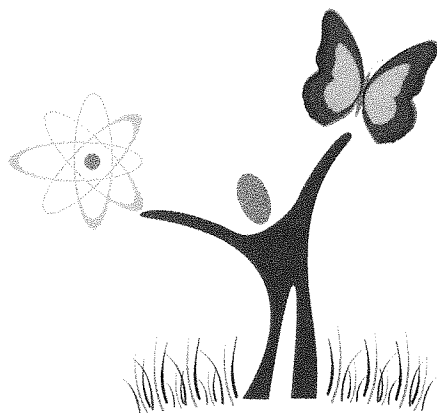


**St. Cloud Math and Science Academy**  
**St. Cloud, MN**  
**Contracted Services Report**  
**October 31, 2024**

305 - Contracted Services Detail	FY25		
	Original Budget	Actual	
Advertising & Marketing	20,000	-	0.00%
Financial Management Services	72,456	18,718	25.83%
bill.com	1,200	338	28.20%
Audit & Tax Services	22,575	20,600	91.25%
Elevate OnSite Managed Services	137,257	39,363	28.68%
Background Checks, License Fees	1,000	767	76.68%
Bank Fees	1,500	20	1.33%
E-Rate Consulting	1,050	1,050	100.00%
Shredding Services	1,000	221	22.09%
Kpay Fees - Time Keeping	-	1,287	0.00%
Benefit Fees	1,000	400	40.00%
Human Resources Consulting Services	8,000	3,900	48.75%
Legal Services	5,000	-	0.00%
Tutoring Services	-	-	0.00%
Translation Services	3,000	-	0.00%
Nursing	10,000	14	0.14%
Staff Development	10,000	-	0.00%
Building Services	15,000	2,100	14.00%
H.S.A and Other Fees	1,500	-	0.00%
			0.00%
	311,538	88,777	28.50%
<b>820 - Dues and Memberships</b>			
Authorizer Fees	29,980	23,299	77.72%
CPI	150	-	0.00%
ASCD	350	-	0.00%
Sam's Club	100	110	110.00%
MN Association of Charter Schools	5,506	-	0.00%
Other	1,500	68	4.51%
	37,586	23,477	62.46%

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**ST. CLOUD  
MATH AND SCIENCE  
ACADEMY  
ISD 4223**

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**St. Cloud Math & Science Academy  
St. Cloud, MN  
District 4223**

**Supplemental Information**

**October 31, 2024**

Batch	Post Date	Acct Nbr	Description	Amount
24-50032	10/31/2024	01 A 101 01	School supplies-offsets initial petty ca	2,000.00
24-50030	10/31/2024	01 A 121 00	FY23-24 General Education Aid	113,876.87
24-50030	10/31/2024	01 A 121 00	FY23-24 Charter Lease Aid	4,348.16
24-50030	10/31/2024	01 A 121 00	FY23-24 Literacy Incentive Aid	174.90
24-50033	10/31/2024	01 R 005 000 000 000 092	Interest: September 2024	30.04
24-50034	10/31/2024	01 R 005 000 000 000 092	Sweeps Interest - October 2024	4,766.79
24-50035	10/31/2024	01 R 005 000 000 000 096	Donation-Deborah Biorn	100.00
24-50035	10/31/2024	01 R 005 000 000 000 099	Donation-Dollar General Literacy Foundat	2,000.00
24-50029	10/31/2024	01 R 005 000 000 000 211	FY24-25 General Education Aid	206,086.61
24-50030	10/31/2024	01 R 005 000 000 000 211	FY24-25 General Education Aid	206,774.93
24-50032	10/31/2024	01 R 005 000 000 000 622	School supplies-amount in excess over ca	300.00
24-50029	10/31/2024	01 R 005 000 000 357 300	FY24-25 Teacher Compensation for Read Ac	11,719.50
24-50035	10/31/2024	01 R 005 000 000 372 071	State of MN IEP Check	8,844.86
24-50035	10/31/2024	02 A 115 00	New Horizon Foods-FY24 Commodities Check	835.38
24-50031	10/31/2024	02 R 005 770 999 701 400	FY24 Reimb for Distribution Fees	2,022.55
Total for Cash Receipts				563,880.59

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/01/2024	382	Abdo Eick & Meyers LLP	Progress bill for certified audit services per agreement & audit services performed under the Single Audit Act for the year ended 06/30/2024	4,000.00
10/01/2024	383	BerganKDV Technology & Consult	Acer Chromebook 315 Laptops (10 @ \$447 each)	4,470.00
10/01/2024	384	Central Locksmiths Inc.	Keys made & Rekey Master locks & print new keys	344.97
10/01/2024	385	Dept of Human Services - SWIFT	SFY 2024 IEP Admin Fee	14.00
10/01/2024	386	Granite Electronics	SPED Walkie Talkie standard charging cradle	46.00
10/01/2024	386	Granite Electronics	SPED Walkie Talkie battery cover assembly	30.32
10/01/2024	386	Granite Electronics	SPED Walkie Talkie battery pack	44.10
10/01/2024	387	Handyman's Hardware	"Facility Supplies: Wrench taps, LED bulbs"	30.47
10/01/2024	387	Handyman's Hardware	Facility Supplies: Door stops	19.98
10/01/2024	388	JMC Computer Service, Inc.	FY25 1 year Data Hosting License	650.00
10/01/2024	389	McGraw Hill, LLC	Reveal & Everyday Math curriculum	1,025.04
10/01/2024	390	Menards - St. Cloud	Facility Supplies	148.02
10/01/2024	391	ParentSquare Inc	Engage Premium 2023 School Communications Software & Virtual Phone 11/1/24-10/31/25	4,260.00
10/01/2024	392	Scholastic	FY25 Classroom Magazines	1,889.26
10/01/2024	393	School Outlet	Virco Student combo deks for students (19 @ \$104.13 each)	2,376.13
10/01/2024	394	TriMark	Janitorial Supplies	203.10
10/01/2024	394	TriMark	Janitorial Supplies	746.90
10/01/2024	395	Yondr Inc	Pouches/kits for phones	4,662.50
10/01/2024	395	Yondr Inc	Unlocking bases for phones	330.00
10/15/2024	202400250	Adobe Systems Inc	Credit Card Payment AP Invoice.	64.56
10/15/2024	202400251	Amazon.com	Credit Card Payment AP Invoice.	3,165.77
10/15/2024	202400237	Apple Inc	Credit Card Payment AP Invoice.	10.75
10/15/2024	202400247	Asha	Credit Card Payment AP Invoice.	295.00
10/15/2024	202400236	AT&T	Credit Card Payment AP Invoice.	174.25
10/15/2024	202400243	BigLeaf Networks Inc	Credit Card Payment AP Invoice.	231.88
10/15/2024	202400239	Cash Wise	Credit Card Payment AP Invoice.	23.38
10/15/2024	202400245	Delta Airlines	Credit Card Payment AP Invoice.	1,850.88
10/15/2024	202400241	Divvy	Credit Card Payment AP Invoice.	1,685.74
10/15/2024	202400248	Divvy	Credit Card Payment AP Invoice.	20.00
10/15/2024	202400240	Domino's Pizza	Credit Card Payment AP	217.93

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			Invoice.	
10/15/2024	202400185	ESI Billing Trust	Payroll accrual	500.00
10/15/2024	202400233	Five Below	Credit Card Payment AP	114.00
			Invoice.	
10/15/2024	202400186	Further	Payroll accrual	3,062.81
10/15/2024	202400244	Groome Transportation	Credit Card Payment AP	328.50
			Invoice.	
10/15/2024	202400187	Horace Mann Life Insurance Co	Payroll accrual	633.34
10/15/2024	202400188	Horace Mann Life Insurance Co	Payroll accrual	35.00
10/15/2024	202400189	Horace Mann Life Insurance Co	Payroll accrual	150.00
10/15/2024	202400190	Internal Revenue Service	Payroll accrual	684.92
10/15/2024	202400191	Internal Revenue Service	Payroll accrual	7,724.14
10/15/2024	202400192	Internal Revenue Service	Payroll accrual	9,156.04
10/15/2024	202400193	Internal Revenue Service	Payroll accrual	2,141.33
10/15/2024	202400194	Internal Revenue Service	Payroll accrual	9,156.04
10/15/2024	202400195	Internal Revenue Service	Payroll accrual	2,141.33
10/15/2024	202400246	MinneTESOL	Credit Card Payment AP	430.00
			Invoice.	
10/15/2024	202400196	MN Dept of Revenue	Payroll accrual	5,747.69
10/15/2024	202400197	MN Dept of Revenue	Payroll accrual	175.00
10/15/2024	202400198	Public Employees Retirement As	Payroll accrual	3,695.25
10/15/2024	202400199	Public Employees Retirement As	Payroll accrual	4,263.70
10/15/2024	202400234	SAM'S CLUB	Credit Card Payment AP	471.03
			Invoice.	
10/15/2024	202400249	TARGET	Credit Card Payment AP	10.00
			Invoice.	
10/15/2024	202400200	Teachers Retirement Assoc	Payroll accrual	6,918.94
10/15/2024	202400201	Teachers Retirement Assoc	Payroll accrual	7,811.73
10/15/2024	202400235	TeachersPayTeachers	Credit Card Payment AP	72.97
			Invoice.	
10/15/2024	202400238	Walmart	Credit Card Payment AP	203.44
			Invoice.	
10/15/2024	202400242	West Music	Credit Card Payment AP	654.45
			Invoice.	
10/16/2024	396	Access Corp	Shredding Service	54.59
10/16/2024	397	BerganKDV Outsourced Services	Financial management and accounting services-September 2024 & Additional Payroll Run 9/4/24	6,406.00
10/16/2024	398	BerganKDV Technology & Consult	Onsite Staff Implementation Services Monthly Billing-October (8/22/24-6/13/25)	5,000.00
10/16/2024	398	BerganKDV Technology & Consult	"Elevate Onsite Managed Services-40 workstations, 40 users, 1 email domain (Monthly-October)"	4,508.83
10/16/2024	399	cmERDC	Copier Count	963.68
10/16/2024	400	Conover, Anita	Expense Reimbursement: Mileage to Skyward Conference	110.55
10/16/2024	401	GreatAmerica Financial Service	Copier Lease Agreement #010-3071010-000	174.04
10/16/2024	402	Hengel Distributor LLC	September Milk	4,523.50
10/16/2024	403	McGraw Hill, LLC	Donald Bear Reading Wonders Grade 5	379.39
10/16/2024	403	McGraw Hill, LLC	Donald Bear Reading Wonders	72.52

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
			Grade 5	
10/16/2024	404	Menards - St. Cloud	Facility Supplies	65.19
10/16/2024	404	Menards - St. Cloud	Facility Supplies	11.22
10/16/2024	405	New Horizon Foods	Food Service: October Pre-Bill	20,600.00
10/16/2024	405	New Horizon Foods	Food Service: September Pre-Bill + Over/Under	21,556.84
10/16/2024	406	Novation Education Opportuniti	FY25 Authorizer Fee (1 of 2)	23,299.20
10/16/2024	407	Rainbow Play Midwest	Playground Maintenance Work	514.00
10/16/2024	408	Schwegel Communications Inc	Troubleshoot offline cameras	340.00
10/16/2024	409	Spanier Bus Service, Inc.	Bus Transportation Services: September 2024	2,350.00
10/16/2024	410	SPOT Rehabilitation, Inc.	"OT Services 9/10, 9/17 & 9/24/24 & PT Services 9/16/24"	603.75
10/16/2024	411	The McDowell Agency Inc	Background Check fees	225.50
10/16/2024	412	Vacuum Center & Sewing Room	Vacuum belt	22.96
10/31/2024	413	Bengtson, Tammy	Expense Reimbursement: Purchases for Rebecca Keniston (meals for conference)--Tammy had to send Venmo to Rebecca for purchases made on Rebecca's personal card while gone	88.85
10/31/2024	414	cmERDC	Staples	125.45
10/31/2024	415	Follett School Solutions	Library Hosted Service & Support Renewals	952.56
10/31/2024	416	McGraw Hill, LLC	Everyday Math Teacher Edition Subscription-Grade 5 & Reading Wonders-Grade 5	121.47
10/31/2024	416	McGraw Hill, LLC	Everyday Math Teacher Edition Subscription-Grade K	178.44
10/31/2024	417	Safeguard Security Inc.	Monthly Fire Alarm Monitoring w/Service Plan (October) & Wireless Fire Alarm Monitoring	59.95
10/31/2024	418	Spanier Bus Service, Inc.	Bus Transportation Services: September 2024	675.00
10/31/2024	419	TriMark	Janitorial Supplies	6.00
10/31/2024	420	Triple S Pumpkins	Field Trip/ small pumpkins ( 47 @ \$5 each); medium pumpkins (2 @ \$9 each)	253.00
10/31/2024	421	Vacuum Center & Sewing Room	"Vacuum repair, bags"	59.99
10/31/2024	421	Vacuum Center & Sewing Room	"Vacuum, vacuum bags"	349.98
10/31/2024	421	Vacuum Center & Sewing Room	"Vacuum repair; parts, HEPA bag, etc"	190.58
10/31/2024	421	Vacuum Center & Sewing Room	"Vacuum bags, wand, back pack carpet tool"	61.97
10/31/2024	421	Vacuum Center & Sewing Room	Vacuum filters	17.99
10/31/2024	202400206	18th Street Campus, LLC	October Rent & CAM	45,202.00
10/31/2024	202400202	Aflac	Premiums	130.06
10/31/2024	202400205	BerganKDV Ltd.	TLM Fees	358.56
10/31/2024	202400204	Bill.com	Monthly subscription fee	87.15
10/31/2024	202400214	Charter Communications	Internet Services-October 2024	159.98
10/31/2024	202400210	Cintas	Facility Services	891.82

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT	
10/31/2024	202400212	Cintas	Facility Services	1,105.60	
10/31/2024	202400215	ESI Billing Trust	Payroll accrual	500.00	
10/31/2024	202400216	Further	Payroll accrual	3,062.81	
10/31/2024	202400211	GIS Benefits	Voluntary Insurance Premiums: October	5,714.61	
10/31/2024	202400213	GIS Benefits	Voluntary Insurance Premiums: November	5,051.73	
10/31/2024	202400203	Healthiest You c/o Teledoc Inc	Healthcare App	600.00	
10/31/2024	202400208	HEALTHPARTNERS	Health Insurance Premiums-October	31,958.59	
10/31/2024	202400217	Horace Mann Life Insurance Co	Payroll accrual	633.34	
10/31/2024	202400218	Horace Mann Life Insurance Co	Payroll accrual	35.00	
10/31/2024	202400219	Horace Mann Life Insurance Co	Payroll accrual	150.00	
10/31/2024	202400220	Internal Revenue Service	Payroll accrual	704.92	
10/31/2024	202400221	Internal Revenue Service	Payroll accrual	8,675.74	
10/31/2024	202400222	Internal Revenue Service	Payroll accrual	9,991.11	
10/31/2024	202400223	Internal Revenue Service	Payroll accrual	2,336.64	
10/31/2024	202400224	Internal Revenue Service	Payroll accrual	9,991.11	
10/31/2024	202400225	Internal Revenue Service	Payroll accrual	2,336.64	
10/31/2024	202400209	Kraus-Anderson Insurance	Premier HR-December	650.00	
10/31/2024	202400232	Minnesota Child Support	Child Support Payment	29.50	
10/31/2024	202400226	MN Dept of Revenue	Payroll accrual	6,281.68	
10/31/2024	202400227	MN Dept of Revenue	Payroll accrual	175.00	
10/31/2024	202400228	Public Employees Retirement As	Payroll accrual	4,024.50	
10/31/2024	202400229	Public Employees Retirement As	Payroll accrual	4,643.69	
10/31/2024	202400230	Teachers Retirement Assoc	Payroll accrual	7,395.04	
10/31/2024	202400231	Teachers Retirement Assoc	Payroll accrual	8,349.26	
10/31/2024	202400207	West Central Sanitation, Inc	October - Waste & Recycling Services	1,398.30	
Totals for checks				356,859.95	



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	172,696.79	0.00	134,103.40	306,800.19
02	Food Service Fd	3,371.44	0.00	46,688.32	50,059.76
***	Fund Summary Totals ***	176,068.23	0.00	180,791.72	356,859.95

\*\*\*\*\* End of report \*\*\*\*\*

Post Date	Batch	Acct Nbr	Description	Amount
10/31/2024	24-10009	01 L 215 13	To move deductions from 01 L 215 13 to 01 L 215 16 for Aflac and accident deduct	371.49
10/31/2024	24-10009	01 L 215 16	To move deductions from 01 L 215 13 to 01 L 215 16 for Aflac and accident deduct	-371.49
10/31/2024	24-10010	01 A 101 02	Transfer to Sweeps-October	-16,563.99
10/31/2024	24-10010	01 A 101 00	Transfer to Sweeps-October	16,563.99

Total for Journal Entries 0.00