

St. Cloud Math and Science Academy Board of Directors

Board Minutes

1025 18th St. N

St. Cloud, MN 56303

January 24, 2018

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

Board Member to help President with Room set up and Packet 4:00 PM – Amy Cross

1. **Call the meeting to Order and Welcome any visitors – Brian Engleson is here for board training**
2. **Reading of Mission** read by: Adow Ali **Reading of Vision** read by: Amy Cross
3. **Roll Call/Quorum** Called to order at 4:35pm There was a Quorum.

Present

Mary White-Levilain

Adow Ali

Amy Cross

Karsten Potts

Not Present

Jenna Scott

Ahmed Ali

Non-Board Members

Brian Engleson

Jill Waldvogel

4. **Conflict of Interest –Charter School Board Members – No Conflict**
Public Input – No Input
5. **Approval the agenda** – Amy Cross moved to approve the agenda. Adow Ali seconded the approval of the agenda. Motion was carried.
6. **Approval of the consent agenda** – Amy Cross moved to approve the consent agenda. Adow Ali seconded the approval of the consent agenda. Motion was carried.
7. **Approval of New Board member Karsten Potts** – Amy Cross made a motion to approve Karsten Potts to the SCMSA Board of Directors. Adow Ali seconded the motion. Motion was carried.
8. **Salah Jama has resigned from the SCMSA board of Directors.**
9. **Approval of a leave of absence for Ahmed Ali**
 - Ahmed will be unable to attend the next 2 meetings (January and February). He said he could skype visit for the February meeting and our authorizers would prefer that we do not do that and have everyone present.
 - The Quorum seemed to be at a stalemate on this decision.
 - Mary has said she will discuss with him our concerns and return to the board with more information.

CONSENT AGENDA :

November 29, 2017 Board Minutes

Board Training – Parliamentary Procedure and ethics - Brian Engleson

10. **Authorizer’s report/comments (Wendy Swanson)**
 - No report
11. **Director’s Report (Tammy Bengtson)**
 - Director was not present tonight.
 - STEM night (info presented by Amy Cross): We seemed to have a lot of parent involvement. The bus system that is in place this year seems to help with getting so much involvement.
 - Authorizer Compliance Visit (presented by Mary White): We found out that we are in compliance.
 - Student Progress Update – Jill Waldvogel – Incomplete data because not all grades have finished winter benchmarks
 - The information will be added to the board packet documentation.
11. **Teacher report** – due to board training at the beginning of the meeting, there will be no teacher report this week.
12. **Facilities Report** – Tammy Bengtson
 - Director was not present tonight.

13. Executive Committee (Mary White)

- Board bulletin board – We would like to post pictures of all of our board members to post up in the SCMSA office so our families to see.
- Board members turn in a biography – Board members please send a quick biography of yourself to be posted under you picture that will be in the
- MLK Breakfast – Explore participation next year – Mary will talk to the organizers of this event to get some more information on how we can involve our school in this.

14. Marketing Report: - Jill

- Promotional Items – SCMSA will be ordering bookmarks and pencils that will hopefully be handed out to students in the near future.
- T-Shirts were distributed to students and staff who ordered them.
- Lowe’s Grant – The marketing committee is designing a plan for the landscaping outside to enter for the grant.

Discussion and/or Action Items:

Treasurer’s report/ Finance Committee -Kara/Jenna – Approval of Financial report

- The school has adequate collateral at month-end.
- At the end of December, 50% of the school year was complete.
- Karsten Potts made a motion to approve the December financial reports. Amy Cross seconded the approval of the December financial report. The motion was carried.

Review of Policies:

- Public and Private Personnel Data Policy – The changes were discussed and this item will be voted on at the next meeting when we have a copy of the policy with all the changes made.
- Board Calendar – Annual meeting date – change in regular board schedule
 - o We will table this for discussion at the next meeting in February.

Board Member to help President with Room set up and Packet each month come at 4:00 PM

Future Board Meetings:

February 28 nd , 2018	4:30 PM	Jenna Scott
March 28 nd , 2018	4:30 PM	Ahmed Ali
April 25 th , 2018	4:30 PM	Karsten Potts
May 23 th , 2018	4:30 PM	ANNUAL MEETING All Board Members come at 3:45 to set up
June 27 th 2018	4:30 PM	Adow Ali

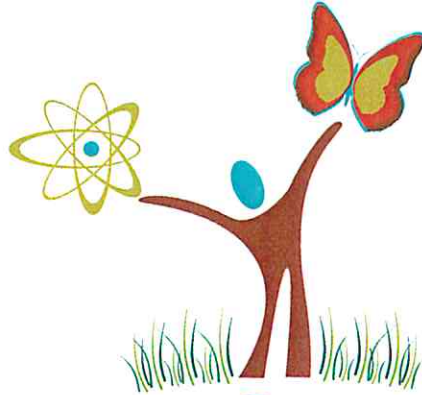
UPCOMING COMMITTEE MEETINGS:

Executive Committee Meetings:

February 20	3:30 PM
March 20 th	3:30 PM
April 17 th	3:30 PM

May 15th 3:30 PM
June 19th 3:30 PM

Meeting adjournment – Mary White made a motion to adjourn the meeting. Amy Cross seconded the motion to adjourn the meeting. Motion carried. Adjourned at 7:05 pm.



ST. CLOUD MATH AND SCIENCE ACADEMY ISD 4223

St. Cloud Math and Science Academy
St. Cloud, Minnesota
Charter No. 4223.07
January 2018 Meeting

December 31, 2017 Financial Statements



 berganKDV
CPAS | ADVISORS

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

St. Cloud Math and Science Academy

St. Cloud, Minnesota

Financial Statements

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Executive Summary

Students:

- Original Budget – 213 ADM
- Revised Budget – 210 ADM
- Actual Student – See Director’s report

Current Condition:

- At December 31st, **50%** of the school year was complete.

Cash-Flow:

- At month-end, the school had a book value of \$783,000 in reconciled cash. This balance represents 105 days of operating costs. The school has adequate collateral at month-end.

	<u>12/31/2017</u>
Bank Balance	\$ 815,231.00
Less FDIC	<u>\$ (250,000.00)</u>
	<u>\$ 565,231.00</u>
110%	\$ 621,754.10
Less Market Value of Pledged Collateral	<u>\$ (912,065.00)</u>
(Over)/Under Collateralized	<u>\$ (290,310.90)</u>

Items worth noting:

- **Revenues, Expenditures and Other**
 - Six months of activity is shown in the year-to-date column. 50% of the year is complete.
 - No changes have been made to revised working budget.
- **Budget to Actual Variances**
 - General fund revenues are 49% of the budgeted amount with 50% of the year complete. Revenues are consistent with the budget. Nothing to note.
 - General fund expenditures are 50% of the budget with 50% of the year complete. Individual expenditures are consistent with the budget.
 - The food service is showing a small surplus of \$3,335. All activity through 12.31 is shown! In December the school received a \$2,000 USDA Commodities rebate which lowers the food cost for that month.

Blue font indicates a formula or link to a separate document.

St. Cloud Math and Science Academy

Balance Sheet

December 31, 2017

	<u>6/30/2017</u>	<u>12/31/2017</u>
<u>Assets</u>		
Cash and Investments	\$ 874,604	\$ 782,633
Accounts Receivable	31	-
State Aids Receivable	161,822	358,208
Federal Aids Receivable	10,226	29,234
Prepaid Expense	67,128	97,128
Total Current Assets	<u>\$ 1,113,811</u>	<u>\$ 1,267,203</u>
 <u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 79,790	\$ 77,186
Accounts Payable	2,985	35,818
Payroll Deductions and Benefits	14,560	71,387
Total Current Liabilities	<u>\$ 97,335</u>	<u>\$ 184,391</u>
 Fund Balance		
Fund Balance	\$ 1,016,476	\$ 1,016,476
Excess of Revenues over Expenditures	\$ -	66,336
Total Fund Balance	<u>\$ 1,016,476</u>	<u>\$ 1,082,812</u>
Total Liabilities and Fund Balance	<u>\$ 1,113,811</u>	<u>\$ 1,267,203</u>
Days of Operating Cash On hand	149	105

Management has elected to omit substantially all disclosures, the Government-Wide Financial Statements, and the Required Supplementary Information.

No CPA provides any assurance on these financial statements.

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 December 31, 2017

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	50% % of Budget
ADM	171.67	213	210		
General Fund					
Revenues					
<u>State Aids</u>					
General Education Revenue	\$ 1,714,586	\$ 2,053,444	\$ 2,027,977	\$ 855,712	42%
Building Lease Aid	225,574	277,083	273,181	-	0%
Special Education Aid	160,136	226,139	241,084	31,683	13%
Endowment Aid	5,683	6,030	6,626	3,313	50%
Literacy Incentive	8,145	8,552	8,552	1,609	19%
Other Aids, State TRA/LT Fac Maint Aid	5,673	18,105	17,672	-	0%
Holdback	-	-	-	383,726	n/a
Total State Aids	2,119,798	2,589,353	2,575,092	1,276,043	50%
<u>Federal Revenue</u>					
Federal Special Ed	30,397	23,399	23,764	14,268	60%
Federal Title I	69,559	65,838	67,152	19,487	29%
Federal Title II	7,693	11,079	14,637	14,637	100%
Federal Title III	15,406	14,500	16,476	7,207	44%
Federal CSP Grant	82,168	-	-	-	n/a
Total Federal Revenue	205,224	114,816	122,029	55,600	46%
<u>Other Revenue</u>					
Fees from Students	750	2,130	1,000	197	20%
Contributions and Gifts, Grants	591	500	500	20	4%
Misc Income, Pension Reimbursement	44,910	2,130	2,150	20	1%
Total Other Revenue	46,252	4,760	3,650	237	6%
Total Revenue	2,371,273	\$ 2,708,929	\$ 2,700,771	\$ 1,331,880	49%
Expenditures					
Salaries	915,577	1,087,746	1,135,535	464,853	41%
Benefits	216,486	271,723	276,627	106,786	39%
Accrual of summer salaries and benefits	-	-	-	157,275	N/A
	1,132,063	1,359,469	1,412,162	728,914	52%
Contracted Services (see breakout)	104,326	109,690	109,690	55,856	51%
Repairs and Technology Maintenance	1,220	2,000	2,000	-	0%
Communications Services (phone, internet, fax)	4,669	10,500	9,120	2,424	27%
Postage	455	1,200	500	101	20%
Utilities	17,180	65,000	65,000	21,798	34%

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 Prepared by BerganKDV, ks

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	50% % of Budget
ADM	171.67	213	210		
Property and Casualty Insurance	9,181	17,500	9,120	6,491	71%
Repairs and Maintenance	4,185	15,000	24,600	18,088	74%
Field Trip Transportation	2,070	3,300	2,500	815	33%
Travel and conferences	5,016	7,500	5,000	1,285	26%
Field Trip Admissions	1,345	5,600	2,500	410	16%
Lease Expense	272,000	331,380	331,380	138,075	42%
Other Rentals and Operating Leases	1,183	1,330	1,500	1,027	68%
Office Supplies/General Supplies	14,466	27,500	25,000	14,062	56%
Maintenance Supplies	4,806	12,500	12,500	7,951	64%
Noninstructional Software	3,111	10,000	7,500	6,865	92%
Instructional Software	4,864	10,000	7,500	6,265	84%
Instructional Supplies	2,476	27,500	10,000	7,071	71%
Noninstructional Technology	170	12,500	5,000	-	0%
Instructional Technology	751	12,500	12,500	8,731	70%
Textbooks and Workbooks	(121)	15,000	33,500	26,260	78%
Standardized Tests	-	2,800	2,800	-	0%
Media/Library Resources	284	2,000	2,000	700	35%
Food	1,660	2,300	2,000	196	10%
Furniture and Other Equipment	1,277	32,500	30,000	26,556	89%
Technology Equipment	11,071	15,000	27,500	26,540	97%
Dues and memberships	16,182	30,308	16,280	12,839	79%
Taxes & Assessments	5,823	-	-	-	n/a
State Special Ed Expenditures					
Salaries & Benefits	169,459	222,378	227,307	82,841	36%
Other	229	18,165	29,165	11,119	38%
Federal Expenditures (Equals Revenue)					
Federal Special Education	30,397	23,399	23,764	14,268	60%
Federal Title I	69,578	65,838	67,152	19,487	29%
Federal Title II	7,693	11,079	14,637	14,637	100%
Federal Title III	15,406	14,500	16,476	7,207	44%
CSP Grant Expenditures	82,168	-	-	-	n/a
Total Expenditures	1,996,643	2,497,236	2,547,653	1,268,879	50%
Revenues in Excess of Expenditures	374,630	211,693	153,118	63,001	
Transfer out of General Fund to Food Service Fund	(5,185)	(1,838)	-	-	
Net Change in Fund Balance	369,445	209,855	153,118	63,001	
Beginning fund Balance	647,031	1,016,476	1,016,476	1,016,476	
Ending Fund Balance	\$ 1,016,476	\$ 1,226,331	\$ 1,169,594	\$ 1,079,477	
Fund Balance Percentage of Annual Expenditures	50.9%	49.1%	45.9%		

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Prepared by BerganKDV, ks

	FY17 Actual	Original Budget	Revised Budget	Year-To -Date	50% % of Budget
ADM	171.67	213	210		

Fund 02, Food Service

Revenues

Breakfast Aid	45,551	50,925	60,000	26,478	44%
Lunch and Milk Aid	93,554	93,975	105,000	49,748	47%
Sale of Lunches	-	105	105	-	0%

Total Revenue	139,105	145,005	165,105	76,226	46%
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Expenditures

Salaries and Benefits	23,815	17,325	25,333	12,969	51%
Lunch, Breakfast & Milk	121,317	124,530	130,000	59,237	46%
Equipment, shipping and Installation	-	2,888	2,888	-	0%
Supplies	476	2,100	2,100	685	33%

Total Expenditures	145,606.99	146,843	160,321	72,890	45%
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Expenditures in Excess of Revenue	(6,502)	(1,838)	4,784	3,335	
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Beginning fund Balance	1,317	-	-	-	
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Operating Transfer from General Fund	5,185	1,838	-	-	
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Ending Fund Balance, Food Service Fund	-	-	4,784	3,335	
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Total School Revenues	2,510,379	2,853,934	2,865,876	1,408,106	49%
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Total School Expenditures	2,142,250	2,644,079	2,707,974	1,341,769	50%
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Revenues in Excess of Expenditures	368,129	209,855	157,902	66,336	
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Beginning Fund Balance	648,347	1,016,476	1,016,476	1,016,476	
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Ending Fund Balance	1,016,476	1,226,331	1,174,378	1,082,812	
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Fund Balance as a

Percent of Expenditures	47.4%	46.4%	43.4%		
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SCMSA, Charter No. 4223.07
Contracted Services
Fiscal Year 2017-2018

Detail of Contracted Services	2017 Actual	2018 Budget	YTD	Comments
Accounting Support	\$ 56,473	\$ 60,270	\$ 29,400	Finance, AP, Payroll, Grants \$4,900/mo
Audit	7,553	7,790	8,713	Abdo
Background Checks	360	400	470	BCA
Banking Fees	458	400	254	
Board Training	-	550	-	
Bryan Ingvalson	22,000	12,000	6,000	Title I and other grant work
Grant Writing	3,000	-	-	Fox Advancement
HR Services	1,500	3,000	1,500	Kraus-Anderson Insurance
Legal	10,349	10,000	780	Rupp, Anderson, Squire
Marketing	-	2,000	1,252	Facebook
Nursing	-	5,000	3,308	Est, portion to sped
Other "To Be Determined" Fees	1,513	2,050	334	misc,maintenance, unexpected fees
Teacher and student Recruitment	1,121	1,230	-	Ads, WJON, Edpost, etc
Technology Consulting	-	5,000	3,845	GK Consulting
Total Contracted Services	\$ 104,326	\$ 109,690	\$ 55,856	51%
Dues and Memberships				
Authorizer Fees	\$ 15,728	\$ 15,780	\$ 12,624	NEO
Other	\$ 454	500	215	building permit, fire inspection,
Total Dues and Memberships	\$ 16,182	\$ 16,280	\$ 12,839	79%
Communication Costs				
Phone and Internet	\$ 3,307	\$ 9,120	\$ 2,424	Charter, \$760/mo
Repairs and Maintenance				
Fire Alarms, batteries and monitoring	\$ -	\$ 1,100	\$ 1,074	Safeguard Sec, Summit Co.
Rug and Mat cleaning Services	2,425	2,000	593	G & K Services
Maintenance	-	4,000	3,120	Jackson, People Ready
Misc maintenance supplies, services	1,550	2,500	315	
Total regular repairs & Maintenance	\$ 3,975	\$ 9,600	\$ 5,102	
One-time Moving Costs				
Phone & Smartboard Moving	\$ 110	\$ 8,500	\$ 8,135	Stainbrook Communications
Kitchen Equip Installed		1,000	930	St. Cloud Refrigeration
Keys	100	1,000	1,548	Central Locksmith
BB Hoop Installed		2,000	-	Boser construction
Electrical Work		2,500	2,373	Design Electric
Total One-Time Moving Costs	\$ 210	\$ 15,000	\$ 12,986	
Total Repairs and Maintenance	\$ 4,185	\$ 24,600	\$ 18,088	74%

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	3,321	3,263	3,334	2,449	-	-	-	-	-	-	12,367
Lunch - Free	-	-	3,781	3,885	3,845	2,852	-	-	-	-	-	-	14,363
Breakfast Revenue \$ 2.09	\$ -	\$ -	\$ 6,941	\$ 6,820	\$ 6,968	\$ 5,118	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,847
Lunch Revenue \$ 3.435	\$ -	\$ -	\$ 12,988	\$ 13,345	\$ 13,208	\$ 9,797	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,337
State Milk Aid, K \$ 0.20	-	-	112	122	107	70	-	-	-	-	-	-	411
Other	\$ -	\$ -	\$ 631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 631
Total Revenue	\$ -	\$ -	\$ 20,672	\$ 20,287	\$ 20,283	\$ 14,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,226
Expenditures													
Salaries	\$ 276	\$ 1,224	\$ 2,512	\$ 3,031	\$ 3,135	\$ 2,791	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,969
Food	(8)	-	10,239	14,729	14,632	9,889	-	-	-	-	-	-	\$ 49,481
Milk	-	-	2,682	2,574	2,700	1,800	-	-	-	-	-	-	\$ 9,756
Supplies	-	676	9	-	-	-	-	-	-	-	-	-	\$ 685
Total Expenditures	\$ 268	\$ 1,900	\$ 15,442	\$ 20,334	\$ 20,467	\$ 14,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,890
Net Income/Loss	\$ (268)	\$ (1,900)	\$ 5,230	\$ (47)	\$ (184)	\$ 505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,335

\$2,090 USDA Credit

CHECK		CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION		AMOUNT
12/27/2017	41938	G & K Services	Rugs, mops and towels		155.46
12/27/2017	41939	JMC Computer Service	Message Center 17/18		259.50
12/27/2017	41940	West Central Sanitat	Garbage and recycling		327.30
12/28/2017	201700348	Discount Two Way Rad	3 walkie talkies with chargers		433.86
12/29/2017	41941	ESI	Payroll accrual		375.00
12/29/2017	41942	Horace Mann Life Ins	Payroll accrual		385.84
12/29/2017	201700333	Internal Revenue Ser	Payroll accrual		40.00
12/29/2017	201700334	Internal Revenue Ser	Payroll accrual		4,742.23
12/29/2017	201700335	Internal Revenue Ser	Payroll accrual		3,991.22
12/29/2017	201700336	Internal Revenue Ser	Payroll accrual		933.47
12/29/2017	201700337	Internal Revenue Ser	Payroll accrual		3,991.22
12/29/2017	201700338	Internal Revenue Ser	Payroll accrual		933.47
12/29/2017	201700339	MN Dept of Revenue	Payroll accrual		2,089.07
12/29/2017	201700340	Public Employees Ret	Payroll accrual		1,601.98
12/29/2017	201700341	Public Employees Ret	Payroll accrual		1,848.48
12/29/2017	201700342	Select Account	Payroll accrual		283.34
12/29/2017	201700343	Teachers Retirement	Payroll accrual		3,071.78
12/29/2017	201700344	Teachers Retirement	Payroll accrual		3,071.78
12/29/2017	2067	Scholastic Book Fair	Book fair		500.75
12/30/2017	201700359	Plaza Park Bank	Service Charge		41.60
Totals for checks					313,040.89

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
11/01/2017	201700300	Aflac	November 2017 Insurance	204.64
11/01/2017	201700315	Amazon.com	Calculators	630.96
11/01/2017	201700274	Facebook	Marketing	15.00
11/01/2017	201700260	HEALTHPARTNERS	Medical Insurance - November 2017	10,362.83
11/01/2017	201700275	MN Unemployment	Unemployment tax	618.00
11/02/2017	41860	18th Street Campus,	November 2017 base Rent and CAM Charges	28,865.00
11/02/2017	41861	Abdo, Eick & Meyers,	Audit services	2,213.00
11/02/2017	41862	Arrow Ace Hardware	Spray paint	4.99
11/02/2017	41862	Arrow Ace Hardware	Mirror holder	9.98
11/02/2017	41863	cmERDC	Construction paper	3.15
11/02/2017	41863	cmERDC	Dry erase markers	21.68
11/02/2017	41864	Dunn, Steve	Writing professional development	7,492.56
11/02/2017	41872	ESI	Payroll accrual	375.00
11/02/2017	41873	Horace Mann Life Ins	Payroll accrual	385.84
11/02/2017	41865	JMC Computer Service	School student web hosting system FY 17-18	600.00
11/02/2017	41866	Menards	Dividers and molding	36.37
11/02/2017	41867	People Ready, Inc	Custodial Subs: 09.25.17 - 10.01.17	920.40
11/02/2017	41867	People Ready, Inc	Custodial service: 10.02.17 - 10.08.17	189.49
11/02/2017	41868	Ram Mutual Insurance	Workers Comp Policy # WC 313689.02	356.00
11/02/2017	41869	Rupp, Anderson, Squi	Legal services	20.00
11/02/2017	41870	Scenic Sign Corp.	Building Sign	1,356.00
11/02/2017	41871	Summit Companies	Fire alarms, batteries and inspections	153.01
11/02/2017	41871	Summit Companies	Fire alarms, batteries and inspections	196.19
11/02/2017	41871	Summit Companies	Fire alarms, batteries and inspections	424.14
11/02/2017	201700276	Safe Food Training	Food safety training for V. Stice	165.00
11/03/2017	201700277	Adobe Systems Inc	Acrobate Pro Subscription	16.10
11/06/2017	201700278	Adobe Systems Inc	adobe export PDF	23.88
11/06/2017	201700279	Amazon.com	Wireless keyboard	26.99
11/06/2017	201700280	Hanover Insurance Gr	commercial ins instal	890.42
11/08/2017	201700281	Amazon.com	Pencil sharpners and timers	88.46
11/09/2017	201700282	Walmart	Lysol, trash bags, pencils, labels, clip boards and cork boards	44.44
11/13/2017	2059	Plaza Park Bank	Cash for garage sale items	250.00
11/13/2017	201700285	SAM'S CLUB	Fall craft supplies	13.46
11/13/2017	201700283	TeachersPayTeachers	Note forms	1.00
11/13/2017	201700284	TeachersPayTeachers	Note forms	4.00
11/15/2017	201700220	Internal Revenue Ser	Payroll accrual	40.00
11/15/2017	201700221	Internal Revenue Ser	Payroll accrual	4,720.04
11/15/2017	201700222	Internal Revenue Ser	Payroll accrual	3,838.35
11/15/2017	201700223	Internal Revenue Ser	Payroll accrual	897.69
11/15/2017	201700224	Internal Revenue Ser	Payroll accrual	3,838.35
11/15/2017	201700225	Internal Revenue Ser	Payroll accrual	897.69
11/15/2017	201700226	MN Dept of Revenue	Payroll accrual	2,077.54
11/15/2017	201700227	Public Employees Ret	Payroll accrual	1,371.10

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
11/15/2017	201700228	Public Employees Ret	Payroll accrual	1,582.07
11/15/2017	201700229	Select Account	Payroll accrual	133.34
11/15/2017	201700230	Teachers Retirement	Payroll accrual	3,073.56
11/15/2017	201700231	Teachers Retirement	Payroll accrual	3,073.56
11/15/2017	201700286	Amazon.com	Classroom supplies: Chart posters, whiteboards and plungers	191.52
11/16/2017	41874	Arrow Ace Hardware	Maintenance supplies: Spray paint	42.34
11/16/2017	41875	BerganKDV Outsourced	Financial Management and accounting services for the month of November 2017.	4,900.00
11/16/2017	41876	Boser Construction,	Basketball hoop installation - final payment	2,000.00
11/16/2017	41877	Charter Communicatio	Internet/phone services: 11.01.17 - 11.30.17	251.24
11/16/2017	41877	Charter Communicatio	Internet/phone services: 11.01.17 - 11.30.17	29.99
11/16/2017	41889	ESI	Payroll accrual	375.00
11/16/2017	41878	Fish, Tom	Student milk order for November 2017	2,574.00
11/16/2017	41879	G & K Services	Cleaning service for rugs, towels and mats	127.66
11/16/2017	41879	G & K Services	Cleaning services for mats, rugs and mops	168.90
11/16/2017	41880	Handyman's Hardware	Building supplies: Door latches	12.84
11/16/2017	41880	Handyman's Hardware	Building supplies: Sliding latches	9.47
11/16/2017	41890	Horace Mann Life Ins	Payroll accrual	385.84
11/16/2017	41881	Kraus-Anderson Insur	HR Services Monthly Payment - Nov 2017	250.00
11/16/2017	41882	Madsen, Rene	Psychologist services 10.06.17 - 10.30.17, 42.50 hours, plus mileage and misc. forms	4,660.71
11/16/2017	41883	Microsoft	Renewal of office 365	670.02
11/16/2017	41884	New Horizon Foods	October 2017 Student Lunch and breakfast Order - Prebill	14,728.54
11/16/2017	41884	New Horizon Foods	November 2017 Student Lunch and breakfast Order - Prebill	14,632.06
11/16/2017	41885	Novation Education O	80% FY 17-18 authorizer fees	12,624.00
11/16/2017	41886	Safeguard Security	Monthly monitoring plan	39.95
11/16/2017	41887	School Technology As	Laser AP checks for Skyward	150.06
11/16/2017	41887	School Technology As	Laser PR checks for Skyward	120.06
11/16/2017	41888	Strategic Equipment	Maintenance supplies: Wax bags and can liners	40.07
11/16/2017	201700287	Amazon.com	Classroom supplies: Markers	20.97
11/16/2017	201700288	Amazon.com	Classroom supplies: Shoe containers	29.99
11/16/2017	2057	BCA	Background Checks	30.00
11/19/2017	201700321	SAM'S CLUB	Vetrans Day supplies	25.76
11/20/2017	201700289	Walmart	Office supplies: Pencils, batteries, command hooks and garbage bags	218.60
11/21/2017	201700351	Walmart	Return of light bulbs	-5.54

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
11/22/2017	201700290	SAM'S CLUB	Food for teach conferences	9.46
11/22/2017	201700291	SAM'S CLUB	Food for teach conferences	14.12
11/22/2017	201700293	Super Duper Publicat	Supplies for SPED Teacher	232.90
11/22/2017	201700292	Walmart	Writing tablets	75.60
11/24/2017	201700294	Amazon.com	Prime Membership	10.99
11/25/2017	201700320	Menards	Cleaning supplies, light bulbs, batteries and extension cords	63.77
11/25/2017	201700323	Walmart	Light bulbs	5.54
11/27/2017	2061	BCA	Background checks	35.00
11/27/2017	2060	BCA	Background checks	30.00
11/28/2017	41891	Baron, Susan	Reimbursement for books purchased at training	38.40
11/28/2017	41892	Bengtson, Tammy	Reimbursement for training	257.01
11/28/2017	41893	Center for Responsiv	Training class for A. Cross and S. Baron	398.00
11/28/2017	41894	Central Locksmiths I	Fix locks, doors and make keys	696.82
11/28/2017	41895	City of St. Cloud	Water and sewer charge	3,135.58
11/28/2017	41896	cmERDC	Toner for copier	675.00
11/28/2017	41896	cmERDC	Copier count	311.62
11/28/2017	41897	G & K Services	Maintenance supplies: Rugs and towels	146.28
11/28/2017	41897	G & K Services	Maintenance supplies: Rugs, towels and mats	62.46
11/28/2017	41898	Innovative Office So	Maintenance supplies: Vacuum bags	354.20
11/28/2017	41899	Kraus-Anderson Insur	HR Services Monthly Payment - Dec 2017	250.00
11/28/2017	41900	Spanier Bus Service,	Student transportation for field trip	815.00
11/28/2017	41901	Strategic Equipment	Maintenance supplies: Can liners, towels, tissues and cleaner	228.91
11/28/2017	41902	Summit Companies	Repair to fire sprinkler	95.00
11/28/2017	41903	Waldvogel, Jill	Reimbursement for conference expenses - District Assessment coordinator Training (GenEd) and mileage & meal for MDE SPED training	207.62
11/28/2017	41904	Wells Fargo Financia	Copier Lease: 12.12.17 - 01.11.18	433.92
11/28/2017	41905	West Central Sanitat	Garbage and recycling	326.85
11/28/2017	41906	Xcel Energy	Gas and electric services: 09.27.17 - 10.26.17	1,645.35
11/29/2017	201700295	Amazon.com	Pencil grips	115.47
11/30/2017	41909	18th Street Campus,	December 2017 base Rent and CAM Charges	28,865.00
11/30/2017	41910	Charter Communicatio	Internet/phone service: 12.01.17 - 12.30.17	454.76
11/30/2017	41911	Cross, Amy	Reimbursement for classroom supplies	50.15
11/30/2017	41907	ESI	Payroll accrual	375.00
11/30/2017	41912	G & K Services	Maintenance Supplies: Mops, rugs and towels	141.48
11/30/2017	41908	Horace Mann Life Ins	Payroll accrual	385.84

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
11/30/2017	41913	Johnson, Sheilagh	Reimbursement for classroom supplies	33.28
11/30/2017	41914	Scott, Jenna	Reimbursement for classroom supplies	5.97
11/30/2017	41915	Tierney	SMART learning suite	1,039.50
11/30/2017	201700261	Internal Revenue Ser	Payroll accrual	40.00
11/30/2017	201700262	Internal Revenue Ser	Payroll accrual	4,842.46
11/30/2017	201700263	Internal Revenue Ser	Payroll accrual	3,936.31
11/30/2017	201700264	Internal Revenue Ser	Payroll accrual	920.59
11/30/2017	201700265	Internal Revenue Ser	Payroll accrual	3,936.31
11/30/2017	201700266	Internal Revenue Ser	Payroll accrual	920.59
11/30/2017	201700267	MN Dept of Revenue	Payroll accrual	2,137.82
11/30/2017	201700297	Plaza Park Bank	Service Charge	37.70
11/30/2017	201700268	Public Employees Ret	Payroll accrual	1,577.11
11/30/2017	201700269	Public Employees Ret	Payroll accrual	1,819.75
11/30/2017	201700270	Select Account	Payroll accrual	133.34
11/30/2017	201700271	Teachers Retirement	Payroll accrual	2,961.97
11/30/2017	201700272	Teachers Retirement	Payroll accrual	2,961.97
11/30/2017	201700296	Walmart	Sponges, tween pads, clocks and index cards	51.27
12/01/2017	201700301	Aflac	December 2017 Insurance	204.64
12/01/2017	201700316	Amazon.com	Web cam and chimes for classrooms	126.71
12/01/2017	201700329	Facebook	Marketing	20.00
12/01/2017	201700318	HEALTHPARTNERS	Medical Insurance - December 2017	10,393.03
12/01/2017	201700345	Amazon.com	Pencil grips	10.95
12/04/2017	201700330	Adobe Systems Inc	Acrobate Pro Subscription	16.10
12/04/2017	201700357	Walmart	Clocks, index cards and tween pads	61.09
12/05/2017	201700332	Hanover Insurance Gr	commercial ins instal	890.42
12/07/2017	201700324	Walmart	Silicon seal	9.54
12/08/2017	201700358	Walmart	Printer ink, clorex wiprs, lysol and floor spray	171.60
12/10/2017	201700325	Walmart	Alarm clock, batteries and candy	41.24
12/11/2017	41916	Arrow Ace Hardware	Bolts, anchors and switches	6.97
12/11/2017	41917	Brian Ingvalson & As	Writing services contract: November and December 2017 26.66 hours @ \$75/hr	2,000.00
12/11/2017	41918	Charter School Healt	Nurse services	1,655.03
12/11/2017	41919	cmERDC	Waste toner bottles	48.00
12/11/2017	41920	Fish, Tom	Student milk order for December 2017	2,700.00
12/11/2017	41921	G & K Services	Mops, rugs and towels	138.01
12/11/2017	41922	IXL Learning Inc	1 Year Site License	2,700.00
12/11/2017	41923	Kraus-Anderson Insur	HR Services Monthly Payment - Jan 2017	250.00
12/11/2017	41924	McGraw-Hill Schools	Wonder works books for classroom	89.11
12/11/2017	41925	New Horizon Foods	December 2017 Student Lunch and breakfast Order - Prebill	10,913.67
12/11/2017	41926	Safegaurd Security	Monthly monitoring plan	39.95
12/11/2017	41927	Xcel Energy	Gas and electric services: 10.28.17 - 11.28.17	1,994.93
12/11/2017	201700326	Walmart	Printer ink, cleaning wipes	135.23

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			and spray	
12/12/2017	201700327	Walmart	Roaster oven for school functions	48.93
12/12/2017	2058	BCA	Background checks	15.00
12/12/2017	2064	BCA	Background checks	15.00
12/13/2017	201700317	City of St. Cloud	License	60.00
12/13/2017	2063	MDE	PODD training	380.00
12/15/2017	201700303	Internal Revenue Ser	Payroll accrual	40.00
12/15/2017	201700304	Internal Revenue Ser	Payroll accrual	4,519.51
12/15/2017	201700305	Internal Revenue Ser	Payroll accrual	3,849.81
12/15/2017	201700306	Internal Revenue Ser	Payroll accrual	900.34
12/15/2017	201700307	Internal Revenue Ser	Payroll accrual	3,849.81
12/15/2017	201700308	Internal Revenue Ser	Payroll accrual	900.34
12/15/2017	201700309	MN Dept of Revenue	Payroll accrual	1,981.13
12/15/2017	201700310	Public Employees Ret	Payroll accrual	1,374.47
12/15/2017	201700311	Public Employees Ret	Payroll accrual	1,585.92
12/15/2017	201700312	Select Account	Payroll accrual	133.34
12/15/2017	201700313	Teachers Retirement	Payroll accrual	3,147.09
12/15/2017	201700314	Teachers Retirement	Payroll accrual	3,147.09
12/15/2017	201700322	Walgreens	Staff photos	1.78
12/18/2017	201700354	Walmart	Gingerbread houses	14.88
12/19/2017	41928	ESI	Payroll accrual	375.00
12/19/2017	41929	Horace Mann Life Ins	Payroll accrual	385.84
12/19/2017	201700349	SAM'S CLUB	Gingerbread houses	86.18
12/20/2017	201700346	Amazon.com	Locking key replacements	31.96
12/20/2017	201700350	SAM'S CLUB	Gingerbread houses	25.34
12/20/2017	201700353	Walmart	Return for gingerbread houses	-9.95
12/20/2017	201700355	Walmart	Folders	22.26
12/20/2017	201700356	Walmart	Gauze, tape and cotton balls	47.27
12/21/2017	41930	BerganKDV Outsourced	Financial Management and accounting services for the month of December 2017.	4,900.00
12/21/2017	41931	G & K Services	Rug, mops and mats	155.46
12/21/2017	41932	GIS Benefits	November Insurance	1,642.43
12/21/2017	41932	GIS Benefits	October Insurance	1,797.49
12/21/2017	41932	GIS Benefits	December Insurance	1,742.69
12/21/2017	41933	Strategic Equipment	Building supplies: Can liners, cleaners, towels and tissue paper	274.97
12/26/2017	201700328	Amazon.com	Amazon prime membership	10.99
12/27/2017	41934	Accident Fund	Installment on ploicy WCV 6145878 00 02	1,272.75
12/27/2017	41936	Arrow Ace Hardware	Building supplies: Glue, glass scraper, knife and anchors	26.16
12/27/2017	41936	Arrow Ace Hardware	Building supplies: Return of rack tool	-29.99
12/27/2017	41936	Arrow Ace Hardware	Building supplies: Toilet seat	8.99
12/27/2017	41936	Arrow Ace Hardware	Building supplies: Flap/chain korky, tank lever and bulbs	43.33
12/27/2017	41936	Arrow Ace Hardware	Building supplies: Light bulbs	3.99
12/27/2017	41936	Arrow Ace Hardware	Building supplies: Light bulbs return	-3.99
12/27/2017	41937	cmERDC	Copier count	449.35

Post Date	Acct Nbr	Description	Amount
11/02/2017	01 R 005 000 000 419 400	F419	3585.05-
11/24/2017	02 R 005 770 000 701 300	State lunch	485.62
11/24/2017	02 R 005 770 000 701 471	Reg Lunch	1282.05
11/24/2017	02 R 005 770 000 701 471	HHFKA Lunch	233.10
11/24/2017	02 R 005 770 000 701 472	Free and red lunch	11344.20
11/24/2017	02 R 005 770 000 703 300	State milk	233.40
11/24/2017	02 R 005 770 000 705 476	Breakfast	6819.67
11/30/2017	01 A 121 00	FY 16-17 General Education Adjustment	1.71-
11/30/2017	01 R 005 000 000 000 211	FY 17-18 General Education Charter	72998.46
11/30/2017	01 R 005 000 000 000 211	FY 17-18 General Education Charter	51143.24
11/30/2017	01 R 005 000 000 000 212	FY 17-18 Literacy Incentive	1609.26
11/30/2017	01 R 005 000 000 401 400	FY18 Title I FIN 401	2540.66
11/30/2017	01 R 005 000 000 414 400	FY18 Title II FIN 414	2647.77
11/30/2017	01 R 005 000 000 417 400	FY18 Title III FIN 417	5662.40
11/30/2017	01 R 005 000 000 419 400	F419	3585.05
11/30/2017	01 R 005 000 000 419 400	F419	3585.05
11/30/2017	01 R 005 000 000 419 400	FY18 FIN 419	1846.26
11/30/2017	01 R 005 000 000 740 360	FY 17-18 Special Ed Charter	31682.82
11/30/2017	02 R 005 770 000 701 300	State lunch	472.62
11/30/2017	02 R 005 770 000 701 471	Reg Lunch	1247.73
11/30/2017	02 R 005 770 000 701 471	HHFKA Lunch	226.86
11/30/2017	02 R 005 770 000 701 472	Free and red lunch	11040.52
11/30/2017	02 R 005 770 000 705 476	Breakfast	6940.89
12/14/2017	02 R 005 770 000 701 300	State lunch	480.62
12/14/2017	02 R 005 770 000 701 471	Reg lunch	1268.85
12/14/2017	02 R 005 770 000 701 471	HHFKA Lunch	230.70
12/14/2017	02 R 005 770 000 701 472	Free and red lunch	11227.40
12/14/2017	02 R 005 770 000 703 300	State milk	107.00
12/14/2017	02 R 005 770 000 705 476	Breakfast	6968.06
12/15/2017	01 A 121 00	FY 16-17 Charter School Lease	148.48
12/15/2017	01 R 005 000 000 000 050	Pictures	197.00
12/15/2017	01 R 005 000 000 000 096	Water bottles	20.00
12/15/2017	01 R 005 000 000 000 099	Books sales	42.25
12/15/2017	01 R 005 000 000 000 099	Miscellaneous	4842.05
12/15/2017	01 R 005 000 000 000 099	Books sales	0.01
12/15/2017	01 R 005 000 000 000 211	FY 17-18 General Education Charter	73965.16
12/15/2017	02 R 005 770 000 701 601	Lunch money	38.50
12/21/2017	01 R 005 000 000 419 400	FY18 FIN 419	2216.04
12/21/2017	01 R 005 000 000 425 400	FY18 FIN 425	1231.30
12/28/2017	01 R 005 000 000 417 400	FY 18 Title III Fin 417	1008.24
12/30/2017	01 R 005 000 000 000 211	General Education Charter	74142.97
Total for Cash Receipts			392175.50

Post Date	Acct Nbr	Description	Amount
11/20/2017	01 E 005 810 000 000 350	Basketball hoop installation - Final payment	-2000.00
11/20/2017	01 E 005 810 000 000 530	Basketball hoop installation - Final payment	2000.00
11/28/2017	01 E 005 940 000 000 340	Installment on policy WCV 6145878 00 02	-1272.75
11/28/2017	01 E 005 940 000 000 270	Installment on policy WCV 6145878 00 02	1272.75
11/28/2017	01 E 005 940 000 000 340	Installment on policy WCV 6145878 00 02	-1272.75
11/28/2017	01 E 005 940 000 000 270	Installment on policy WCV 6145878 00 02	1272.75

Total for Journal Entries 0.00