

**Minutes of the St. Cloud Math and Science Academy Board of Directors**

**136 Division St. Waite Park, MN 56387**

**November 17, 2014**

**Mission**

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

**Vision**

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

- 1. The meeting was called to order at 6:05 PM by Sarah Klinnert**
- 2. Reading of Mission by Britt O' Neal . Reading of Vision by Britt O' Neal**
- 3. Debra Adair conducted the roll call.**

**Members Present:**

Britney Soldner  
Britt O' Neal  
Debbie Adair  
Shannon Dyrud  
Sarah Klinnert

**Members Absent:**

Ismail Ali  
Shukri Hashi

**Others Present:**

Andy Lyman  
Sue Jackson  
Lisa Trnka  
April Herman  
Lee Hanson

**There was quorum.**

4. **Britt O' Neal moved to approve the agenda**, Sarah Klinnert seconded. Motion passed unanimously. Add to agenda the new student registration form.

5. **Shannon Dyrud moved to approve the Consent Agenda**, Britt O' Neal seconded.

Motion passed unanimously.

Approval of October 13<sup>th</sup> Minutes

Approval of ELL teacher starting Jan. 5<sup>th</sup> \$9,444.44 for 2.5 days per week

#### **Informational Items:**

6. **Lease Aid Update-** The lease aid has come through. Lee will be back paid to catch up on our lease payments.

7. **Facility issues update:**

a. **Small Classroom-** Wall needs to come down in small room to make the room useable as a classroom. Building owner said he will work on getting that wall done.

b. **Gym noise distracting 4<sup>th</sup> grade classroom-** They will put up an air space wall to fix sound. Not sure of time line to get done.

c. **Gym loud and difficult space-** Put acoustic sound barrier on the roof.

d. **Fence/Playground space—fence has been moved to the back-** Fence is in the back and is working fine for our playground

e. **Rocks need to be removed and covers for generator added-**Building owner said that he will remove the rocks when snow is gone

f. **Coat hooks/ Cubbies for boots in the winter-** One set of hooks is up, will keep on working to get the rest of the hooks up

8. **Conferences—Parent Involvement-** Most all teachers had the majority of their families show up for conferences. One concern would be a translator having a child in the room and translating for other families in the same room. Each teacher would like to have their own translator the whole time of conferences

9. **Fast Testing and MACS Update-** We are almost done testing for 1st-4th grade. We need to have a make-up day for kids that were absent. Kindergarten has all of reading done but needs to finish up math. Kindergarten needs to get their test done in the morning. MACS are almost all fixed up and ready to go.

10. **Title 1 Update - \$52,300.00-** Hiring 5 paras instead of 1 full time teacher for the rest of the year. We need to be knowledgeable of guidelines for the paras we hire with the Title 1 funds.

11. **STEM Night and curriculum committee—Glory Oljace and Sarah Klinnert-** Glory will have an activity in classrooms in grades K-2. The other teachers will be in the cafeteria and helping out in other areas. They need to register for the STEM night. We will have a registration table for families to sign up for next year Kindergarten. PTA sign up area. Abdi and Tammy send out a phone reminder over JMC on Wednesday.

12. **Executive Committee report-Debra Adair-** Board application needs to be re-done. We need to have a parent on the board. Debra Adair would like to have applicants do only an application and resume. Lisa Trnka has asked two parents to join the board. Board Training on January 17<sup>th</sup> in the cities. Next policy to review is the discipline the next up are the drug, weapons, and bullying policy.

13. **Committee meeting schedules-Debra Adair**-Went over who is on all committees and who the chair person is. Chairperson on committee needs to post notes on both basecamps.
14. **Neo Contract amendment—Executive committee meeting Nov. 24<sup>th</sup>**
15. **Grant writing update—Sarah**-Applied for grant from Wal-Mart for \$5,000. Without the number Sarah is having a hard time applying for grants. Best Buy does have a good computer grant program but it's focused for 13-16 year olds. There are other grants out there that she is trying to apply for. Xcel energy has grants to look at.

**Discussion and or/ action items:**

16. **Acceptance of Ismael Ali's resignation from SCMSA Board of Directors**, Britt O' Neal moved to approve, Shannon Dyrud seconded. Motion passed unanimously.
17. **Neo Contract extension- Vote on Extension from 3 to 5 years**, Sarah Klinnert moved to approve, Britt O' Neal seconded. Motion passed unanimously.
18. **Line of Credit Corporate Borrowing Resolution-** Britney Soldner moved to approve the line of credit request from Non Profit assistant fund, Britt O' Neal seconded. Motion passed unanimously. The line of credit is to pay for teacher salaries until we get the money from the state.
19. **Discipline Policy Review-** Discussion on part F of the assistant director also refers the student to the school Early Intervention team. Britney Soldner was wondering why the assistant director would refer a child to this team. We discussed adding assistant director and/or teacher referring child to EIT. Needs to be modified. Vote on next meeting.
20. **Diversity Training-** We would like all teachers, paras, and board members to participate. We are unsure of when but Sarah Klinnert will look in to it.
21. **New student registration-** It can be up to Erin because she is the one who uses the form. As long as she keeps everything needed she can change the forms as needed.
22. **Treasurer's Report (Britt O' Neal)** - Debra Adair moved to approve, Sarah Klinnert seconded. Motion passed unanimously. The budget is for 140 students we currently have 140. We are getting the \$100,000 from the nonprofit assistance fund. We received our state aid. We are in line with annual expectations. For September and October the lunch on average was 154 meals/day and 162 meals/day were billed dot the school, while the school was only reimbursed for average of 128 meals, in September. Britt O' Neal brought up the idea to have a heads up for money going to be spent for staff development or conferences to budget money.

**Future Committee Meetings:**

Executive: November 24, 2014

Facilities:

Curriculum:

Finance:

**Future Board Meetings:**

January 12<sup>th</sup>

February 9th

March 16<sup>th</sup> (Tentative date Annual Meeting, before regular board)

April 13<sup>th</sup>

May 11th

June 15<sup>th</sup>

**STEM Family Nights**

November 20<sup>th</sup>                      March 19th

January 22<sup>nd</sup>                      May 21st

**Meeting adjourned at 7:56 PM**

**Approved on: December 8, 2014**

**Signature of Secretary, Britney Soldner**