

**Minutes of the St. Cloud Math and Science Academy Board of Directors**  
**136 Division St. Waite Park, MN 56387**  
**January 11, 2016 Minutes**

**Mission**

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

**Vision**

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

1. **Call the meeting to Order 5:06 pm**
2. **Reading of Mission    Reading of Vision    Read by Ahmed**
3. **Roll Call/Quorum**

Debbie Adair  
Lisa Trnka  
Sue Jackson  
Ahmed Ali  
Megan Roberg

Not Present

Chris DesMarais  
Shannon Dyrud

There was a Quorum

Non-Members Present

Tammy Bengtson  
Casey O'Malley

**Public Input**

4. **Approval of the agenda:** Sue made a motion to approve the Agenda, Megan second. Motion carries.

5. **Approval of the consent agenda:** Megan moves to approve the Consent Agenda, Ahmed seconds. Motion carries.

\*\*Casey O'Malley thanked the board for being a part of the process. He works with INH since

2008. He feels that the most effective way to get out of the lease to sub-lease the building. Lease buy out is another option. Happy to working with us. He has a potential renter that needs a place. He brought up a build to suit. Have an investor lease it to us.

## **6. Conflict of Interest –Charter School Board Members**

### **CONSENT AGENDA:**

- **Approval of December 9, 2015 Minutes**
- **Approval of Conflict of Interest Policy**

## **7. Authorizer's report/comments (Wendy Swanson)**

### **8. Director's Report (Tammy Bengtson)**

Update on Enrollment is 159 students. We still have 14 spots that can be filled.

Testing Schedule: Fast testing window is January 4- February 10.

School Improvement

PreK-3 Conference #3 Jill went today.

After school tutoring and summer school: Discussion pursued about an off-site tutoring after school.

Gargaar and Moonlight Daycare – Marketing visit February 4<sup>th</sup> field trip.

### **9. Teachers Report-** Winter Testing is starting. Stem night is February 2, 5:00 to 6:30.

Kindergarten round up February 10<sup>th</sup> and 11<sup>th</sup>. Conferences and report cards will be coming out.

### **10. Facilities Report (Lisa Trnka) – See above.**

Casey O'Malley – INH Properties: update on space

### **11. Executive Committee (Debbie Adair)**

Nomination committee for electing new board members: Appointing of nominating committee of three. Write a letter to parents in English and Somali explaining the election process by **FEBRUARY 9<sup>th</sup>, 2015**. Applications due, **April 1<sup>st</sup>, 2015**. Candidate interviews within 10 days. A second letter will go out with the names of those on the ballots and information of annual meeting. We want to make sure that people know it is a volunteer position and can't be related or family to those already on the board.

Somali Community and Political progress Panel meeting: Grant that was used in Msp. for a Waalidow Indhaha Furr classes. (Parents Open Your Eyes-Parent education classes)

Observation form from NEO: we need to remember to send out agenda and financial report five days in advance.

**12. Marketing Report: (Sue Jackson)** Started the box tops campaign. Will meet to discuss how to spend the money when we get it.

## **Discussion and/or Action Items:**

Treasure's report/ Finance Committee – Susan Jackson Megan moved to approve and Ahmed second. Motion passed.

Plaza Park Bank – Britt O'Neal is still on the Checkbook as a signer since she was our Board Treasurer. Discussion and vote about Sue Jackson being added as a signer to our checkbook.

Ahmed moved to approve Sue Jackson as a checkbook and Megan second. Motion passed.

Staffing, instructional leadership & Salary timeline for next year. Tabled for next month.

Out of State and Local Travel Policy Review – limit needed on maximum amount to be reimbursed. Tabled to vote on revisions.

**UPCOMING COMMITTEE MEETINGS:**

**Future Board Meetings:**

February 8, 2016

March 21, 2016 (third week instead of second)

April 11, 2016

May 9, 2016

June 13, 2016

**UPCOMING COMMITTEE MEETINGS:**

**Executive Committee Meeting**

Feb 1, 4:00 pm

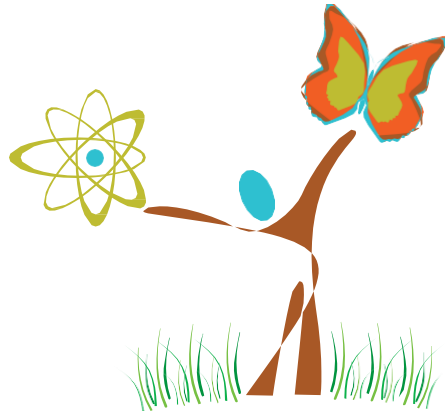
Feb 29, 4:00 pm

April 4, 4:00 pm

May 2, 4:00 pm

June 6, 4:00 pm

Meeting adjournment: Megan moved to adjourn the meeting, Ahmed second. Meeting adjourned 6:57 pm.



ST. CLOUD  
MATH AND SCIENCE  
ACADEMY  
ISD 4223

December 31, 2015 Financial Report

January 2016 Meeting

*Prepared by:*

Kara Schneeberger, CPA

Senior Finance Manager

**BKDA**  
Beltz, Kes, Darling  
& Associates  
Committed to the Success of Charter Schools

# St. Cloud Math and Science Academy

Waite Park, Minnesota

## Financial Statements

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## Executive Summary

### Students:

- Original Budget – based on 150 students
- Working Budget – based on 154 students

### Current Condition:

	150 ADM Original Budget	154 ADM Working Budget	Year To-Date	% of Working Budget
Gen Fund:				
Revenues	\$ 2,245,589	\$ 2,177,814	\$ 1,072,925	49.3%
Exp & Transfers Out	<u>2,230,891</u>	<u>1,980,437</u>	<u>876,713</u>	<u>44.3%</u>
Excess (Deficit)	<u>\$ 14,698</u>	<u>\$ 197,377</u>	<u>\$ 196,212</u>	
Beginning Fund Balance	<u>254,643</u>	<u>254,643</u>	<u>254,643</u>	
Ending Fund Balance	<u><u>269,341</u></u>	<u><u>452,020</u></u>	<u><u>450,855</u></u>	
Fund Balance Percentage	12%	23%		

At month-end, 50% of the year was complete.

### Cash-Flow:

- At month-end, the school had \$394,049 in cash.
- The school's line-of-credit has expired. Since the school has sufficient cash, we will not renew the LOC at this time.

### Items worth noting:

- **Revenues and Expenditures**
  - Changes from original to working budget include an increase in state aid for more students, a significant decrease in special education costs and aid, increase in salaries and benefits for additional positions, updates for federal awards and changes to the food service fund to account for the new meal prices and the school operating on the community eligibility provision. – **No changes have been made to the budget this month.**
  - The school's Charter School Start-up Implementation II grant has been approved for \$200,000. This grant is effective for the period of October 1, 2015 to September 30, 2016.
  - Both revenues and expenditures are on track for this point time of the year.

St. Cloud Math and Science Academy

Balance Sheet

December 31, 2015

<u>Assets</u>	<b>Audited</b> <u>6/30/2015</u>	<u>12/31/2015</u>
Cash and Investments	\$ 263,217	\$ 394,048
State Aids Receivable	50,198	29,418
Federal Aids Receivable	13,426	124,770
Prepaid Expense	9,426	-
<b>Total Current Assets</b>	<b>336,267</b>	<b>548,236</b>
<u>Liabilities and Fund Balance</u>		
Salaries and Wages Payable	\$ 58,890	\$ 54,469
Accounts Payable	7,770	13,027
Payroll Deductions and Benefits	14,964	31,691
<b>Total Current Liabilities</b>	<b>81,624</b>	<b>99,186</b>
<b>Fund Balance</b>		
Fund Balance	\$ 254,643	\$ 254,643
Excess of Revenues over Expenditures	-	194,407
<b>Total Fund Balance</b>	<b>254,643</b>	<b>449,050</b>
<b>Total Liabilities and Fund Balance</b>	<b>336,267</b>	<b>548,236</b>

**SCMSA, District 4223.07**

**Monthly Financial Report - Revenues & Expenditures**

**December 31, 2015**

	<b>FY15 Actual</b>	<b>150 ADMs Original Budget</b>	<b>154 ADMs Working Budget</b>	<b>12/31/2015 Year-To -Date</b>	50.0% % of Working Budget
<b>Revenue Summary and Projections</b>					
<b>State Aids</b>					
General Education Revenue	\$ 1,360,501	\$ 1,436,520	\$ 1,490,291	\$ 747,903	50%
Building Lease Aid	183,369	193,737	198,309	47,460	24%
Special Education Aid	130,084	276,727	151,893	42,685	28%
Endowment Aid, \$28.31 per pupil unit	-	4,259	4,494	2,247	50%
State-Aid Holdback	-	-	-	82,198	N/A
<b>Total State Aids</b>	<b>1,673,954</b>	<b>1,911,243</b>	<b>1,844,987</b>	<b>922,494</b>	<b>50%</b>
<b>Federal Revenue</b>					
Federal Special Ed	20,438	23,100	19,513	14,966	77%
Federal Title I, II and III Funds	65,951	84,100	86,167	31,257	36%
Federal CSP Grant	209,171	219,136	219,137	104,209	48%
<b>Total Federal Revenue</b>	<b>295,560</b>	<b>326,336</b>	<b>324,817</b>	<b>150,432</b>	<b>46%</b>
<b>Other Revenue</b>					
Optional Fees from Students (Other) \$10/ADM	77	1,505	1,505	-	0%
Contributions and Gfits, Grants	1,361	5,000	5,000	-	0%
Miscellaneous Income, reimbursement	3,118	1,505	1,505	-	0%
<b>Total Other Revenue</b>	<b>4,556</b>	<b>8,010</b>	<b>8,010</b>	<b>-</b>	<b>0%</b>
<b>Total Revenue</b>	<b>\$ 1,974,070</b>	<b>\$ 2,245,589</b>	<b>\$ 2,177,814</b>	<b>\$ 1,072,925</b>	<b>49%</b>
<b>Expenditure Calculations</b>					
Salaries	651,319	789,761	782,950	295,242	38%
Benefits	166,339	216,544	196,145	73,848	38%
Accrual of summer salaries and benefits	-	-	-	71,724	N/A
	<b>817,658</b>	<b>1,006,305</b>	<b>979,095</b>	<b>440,814</b>	<b>45%</b>
Contracted Services (see breakout)	89,874	101,000	101,000	40,080	40%
Communications Services (phone, internet, fax)	3,307	62,800	5,100	2,499	49%
Postage, portion with CSP	364	2,300	2,300	64	3%
Utilities	17,000	21,300	21,300	8,500	40%
Property and Casualty Insurance	6,865	12,200	12,200	4,204	34%
Repairs and Maintenance	1,186	1,700	1,700	1,080	64%
Field Trip Transportation, \$25/ADM	1,065	3,761	3,761	380	10%
Travel and conferences	4,762	5,600	5,600	2,627	47%
Lease Expense	255,000	272,000	272,000	136,000	50%
Other Rentals and Operating Leases, copier lease, p	274	-	-	-	0%
Field Trip Admissions	825	3,760	3,760	232	6%



**SCMSA, District 4223.07**  
**Monthly Financial Report - Revenues & Expenditures**  
**December 31, 2015**

	<b>FY15 Actual</b>	<b>150 ADMs Original Budget</b>	<b>154 ADMs Working Budget</b>	<b>12/31/2015 Year-To -Date</b>	<b>50.0% % of Working Budget</b>
Office Supplies/General Supplies, portion with csp,	13,999	8,275	5,275	3,048	58%
Maintenance Supplies, portion with csp	1,465	3,760	3,760	1,198	32%
NonInstructional Software	856	-	3,000	2,753	92%
Textbooks and Workbooks, portion with csp,	477	4,514	4,514	23	1%
Instructional Supplies/Classroom Supplies	1,127	7,523	7,523	4,263	57%
Standardized Tests	-	2,100	2,100	-	0%
Food	148	900	900	310	34%
Media/Library Resources, portion in CSP	-	600	600	31	5%
Furniture and Other Equipment, with csp	8,435	13,500	13,500	-	0%
Technology Equipment, included with csp	4,240	7,500	7,500	6,956	93%
Interest Expense on LOC	1,880	2,800	2,800	-	0%
Dues and memberships	17,224	30,000	30,000	13,115	44%
<b>State Special Ed Expenditures</b>					
Salaries	99,718	99,865	112,720	42,026	37%
Benefits	19,018	23,291	23,868	7,400	31%
Other	19,651	174,400	25,000	8,676	35%
Federal Special Ed Expenditures, equals revenue	20,438	23,100	19,513	14,966	77%
Federal Title Program Expenditures, equals revenue	65,951	84,100	86,167	31,257	36%
<b>CSP Grant Expenditures</b>					
Salaries and Benefits	6,803	-	4,744	4,001	84%
Contracted Services	4,405	14,324	14,324	8,798	61%
Supplies	52,274	57,127	57,127	34,773	61%
Capital Expenditures	139,436	137,386	137,386	56,636	41%
Dues and Memberships	6,253	10,300	10,300	-	0%
<b>Total Expenditures</b>	<b>1,681,978</b>	<b>2,198,091</b>	<b>1,980,437</b>	<b>876,713</b>	<b>44%</b>
<b>Revenues in Excess of Expenditures</b>	<b>292,092</b>	<b>47,498</b>	<b>197,377</b>	<b>196,212</b>	
Transfer out of General Fund to Food Service Fund	(37,449)	(36,400)	-	-	
<b>Net Change in Fund Balance</b>	<b>254,643</b>	<b>11,098</b>	<b>197,377</b>	<b>196,212</b>	
<b>Beginning fund Balance</b>	<b>-</b>	<b>254,643</b>	<b>254,643</b>	<b>254,643</b>	
<b>Ending Fund Balance</b>	<b>\$ 254,643</b>	<b>\$ 265,740</b>	<b>\$ 452,019</b>	<b>\$ 450,855</b>	
<b>Fund Balance Percentage of Annual Expenditures</b>	<b>15.1%</b>	<b>12.1%</b>	<b>22.8%</b>		

**SCMSA, District 4223.07**  
**Monthly Financial Report - Revenues & Expenditures**  
**December 31, 2015**

	<i>FY15</i> <b>Actual</b>	<i>150 ADMs</i> <b>Original Budget</b>	<i>154 ADMs</i> <b>Working Budget</b>	<i>12/31/2015</i> <b>Year-To -Date</b>	50.0% <b>% of Working Budget</b>
<b>Fund 02, Food Service</b>					
<b>Revenues</b>					
Breakfast Aid	26,267	28,200	50,000	19,416	39%
Lunch and Milk Aid	69,319	79,000	94,500	35,681	38%
Sale of Lunches	281	600	350	7	2%
<b>Total Revenue</b>	<b>95,867</b>	<b>107,800</b>	<b>144,850</b>	<b>55,104</b>	<b>38%</b>
<b>Expenditures</b>					
Salaries and Benefits	18,862	21,200	16,000	5,993	37%
Breakfast Food	23,691	25,000	25,000	2,533	10%
Lunch and Milk	84,524	96,300	96,300	48,383	50%
Equipment, shipping and Installation	4,919	-	-	-	0%
Other	1,320	1,700	1,500	-	0%
<b>Total Expenditures</b>	<b>133,316</b>	<b>144,200</b>	<b>138,800</b>	<b>56,909</b>	<b>41%</b>
<b>Expenditures in Excess of Revenue</b>	<b>(37,449)</b>	<b>(36,400)</b>	<b>6,050</b>	<b>(1,805)</b>	
Operating Transfer from General Fund	37,449	36,400	-	-	
<b>Ending Fund Balance, Food Service Fund</b>	<b>-</b>	<b>-</b>	<b>6,050</b>	<b>(1,805)</b>	

*The Working Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.*

*The Actual YTD figures are on a cash basis with the exception of AP, state and federal receivables, salaries benefits for summer salaries and any other know accruals.*

***Blue font indicates a formula or link to a separate document***

SCMSA, District 4223.07

Contracted Services

Fiscal Year 2016

Detail of Contracted Services	2015			Comments
	Actual	Budget	Actual	
Accounting Support	\$ 56,244	\$ 47,000	\$ 25,860	Finance Mgr, AP, Payroll, Grants \$4,710/m
Audit	-	9,000	1,946	Audit, 1st audit needed in FY16 for FY15
Background Checks	135	500	150	
Banking Fees	343	500	167	budget for FY16
Board Training	-	1,000	800	required training
Bryan Ingvalson	16,000	12,000	5,000	\$1k/mo
Copying and Printing	-	500	-	Monthly fees for printing/copying and
Curriculum Director	7,284	-	-	
Custodial	-	1,000	-	
Interpreting Services	629	-	-	
Legal	2,914	5,000	2,902	Rupp, Anderson, Squire
Marketing	-	-	542	Stellar Assoc, Resource 4 Educators
Nursing	-	2,500	945	Est, portion to sped
Other "To Be Determined" Fees	1,531	9,000	1,672	misc, maintenance, unexpected fees
Teacher and student Recruitment	-	1,000	-	Ads, WJON, Edpost, etc
Technology Support	4,634	12,000	-	\$1,000/month
WIX, Web Fees	160	-	96	

<b>Total Contracted Services</b>	<b>\$ 89,874</b>	<b>\$ 101,000</b>	<b>\$ 40,080</b>	To Rev and Exp/Contracted Services
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**Dues and Memberships**

Authorizer Fees	\$ 16,009	\$ 23,000	\$ 9,993	NEO 01 005 010 - - 820
Student Accounting Software	1,000	3,500	2,753	Skyward 01 005 110 - - 820
Other	215	3,500	369	building permit, fire inspection, MSBA
<b>Total Dues and Memberships</b>	<b>\$ 17,224</b>	<b>\$ 30,000</b>	<b>\$ 13,115</b>	

St. Cloud Math and Science Academy  
 Food Service  
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Student Days		1	19	19	16	16	18	19	17	20	21	3	169
<b>Number of Claims Submitted</b>													
Breakfast - Free	-	98	2,703	2,587	2,226	2,143	-	-	-	-	-	-	9,757
Lunch - Free	-	108	2,935	2,902	2,472	2,483	-	-	-	-	-	-	10,900
<b>Breakfast Revenue</b> \$1.99	\$ -	\$ 195	\$ 5,379	\$ 5,148	\$ 4,430	\$ 4,265	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,416
<b>Lunch Revenue</b> \$ 3.26	\$ -	\$ 352	\$ 9,553	\$ 9,446	\$ 8,046	\$ 8,082	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,480
													\$ -
<b>Total State and Federal Reimbursement</b>	\$ -	\$ 547	\$ 14,932	\$ 14,594	\$ 12,476	\$ 12,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,896
State MilkAid, K \$ 0.20	\$ -	\$ -	\$ 65	\$ 80	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201
Lunch Sales to Staff/Parents/Students	\$ -	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7
<b>Total Revenue</b>	\$ -	\$ 554	\$ 14,998	\$ 14,674	\$ 12,532	\$ 12,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,104
<b>Expenditures</b>													
Salaries	\$ -	\$ 250	\$ 775	\$ 1,766	\$ 1,680	\$ 1,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,993
Food \$ 3.09	\$ -	\$ -	\$ 12,075	\$ 14,095	\$ 12,530	\$ 9,683	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,383
Supplies	\$ 953	\$ 1,460	\$ 90	\$ -	\$ -	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,533
<b>Total Expenditures</b>	\$ 953	\$ 1,710	\$ 12,940	\$ 15,861	\$ 14,210	\$ 11,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,909
<b>Net Income/Loss</b>	\$ 953	\$ 1,156	\$ 2,058	\$ (1,187)	\$ (1,678)	\$ 1,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,805)
Lunches Claimed for Reimbursement	-	108	2,935	2,902	2,472	2,483	-	-	-	-	-	-	10,900
Lunches Delivered	-	-	3,351	3,097	2,507	2,752	-	-	-	-	-	-	11,707
Extra lunches paid for but not reimbursed	-	108	(416)	(195)	(35)	(269)	-	-	-	-	-	-	(807)

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
123015	servs payment	2015-2016	12/30/2015	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 title II Part A carryover		01 R 005 000 011 414 400	48	12/30/15	0.00	168.20
1	2		FY 15-16 special ed		01 R 005 000 000 419 400	56	12/30/15	0.00	115.28
1	3		FY 15-16 title I Part A		01 R 005 000 000 401 400	57	12/30/15	0.00	1,402.28
1	4		FY15-16 title II part A		01 R 005 000 000 414 400	58	12/30/15	0.00	631.80
1	5		FY15-16 title III part A carryover		01 R 005 000 011 417 400	59	12/30/15	0.00	963.82
5 LINE ENTRIES FOR BATCH NUMBER 123015						TOTALS FOR BATCH		0.00	3,281.38
						BATCH TOTAL DIFFERENCE		0.00	-3,281.38

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
123015	ideas payment 12/30/15	2015-2016	12/30/2015	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 gen ed		01 R 005 000 000 000 211	32	12/30/15	0.00	39,654.35
1	2		adj, FY 14-15 gen ed		01 A 121 00	46	12/30/15	523.34	0.00
2 LINE ENTRIES FOR BATCH NUMBER 123015						TOTALS FOR BATCH		523.34	39,654.35
						BATCH TOTAL DIFFERENCE		0.00	-39,131.01

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
121515	ideas payment 12/15/15	2015-2016	12/15/2015	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 gen ed		01 R 005 000 000 000 211	32	12/15/15	0.00	72,470.41

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
121015	food service payment	2015-2016	12/10/2015	Activate	History

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
1	1		FY 15-16 free reduced lunch		02 R 005 770 000 701 472	49	12/10/15	0.00	6,872.16
1	2		FY 15-16 HHFKA lunch		02 R 005 770 000 701 471	50	12/10/15	0.00	148.32
1	3		FY 15-16 reg lunch		02 R 005 770 000 701 471	51	12/10/15	0.00	716.88
1	4		FY 15-16 breakfast		02 R 005 770 000 705 476	52	12/10/15	0.00	4,429.74
1	5		FY 15-16 st school lunch		02 R 005 770 000 701 300	53	12/10/15	0.00	309.00
1	6		FY 15-16 st spe milk		02 R 005 770 000 703 300	54	12/10/15	0.00	56.00
6 LINE ENTRIES FOR BATCH NUMBER 121015						TOTALS FOR BATCH		0.00	12,532.10
						BATCH TOTAL DIFFERENCE		0.00	-12,532.10

CHECK DATE	BANK CODE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
12/01/2015	Accounts P	41031	Bemidji Speech - Lan	speech services 9/14-11/18/15, 12 hrs@ \$80 per hr	960.00
12/01/2015	Accounts P	41032	Carver-Lorentz, Cath	reimb extension cord & adapter w/cover for extension cord	18.96
12/01/2015	Accounts P	41033	Charter Communicatio	internet & phone services 11/24-12/23/15	369.47
12/01/2015	Accounts P	41034	Discount Two Way Rad	3 walkie talkies	430.99
12/01/2015	Accounts P	41035	G & K Services	cleaning services- mats, mops, rags	45.59
12/01/2015	Accounts P	41035	G & K Services	cleaning services- mats, mops, rags	43.80
12/01/2015	Accounts P	41035	G & K Services	cleaning services- mats, mops, rags	39.81
12/01/2015	Accounts P	41035	G & K Services	cleaning services- mats, mops, rags	45.59
12/01/2015	Accounts P	41036	HEALTHPARTNERS	medical ins Dec 2015	6,165.88
12/01/2015	Accounts P	41037	Innovative Office So	supplies for A-Z books & office supplies	100.01
12/01/2015	Accounts P	41038	Madsen, Rene	psychologist services 11/1-11/15/15, 16 hrs@ 80.00, plus mileage 13.80, plus test protocol fees 3.00	1,296.80
12/01/2015	Accounts P	41039	Strategic Equipment	towel rolls, floor cleaner	281.00
12/01/2015	Accounts P	41040	Wells Fargo Financia	Copier lease - Kyocera, Model 4551ci 12/12-1/11/16	201.82
12/04/2015	Accounts P	41041	Barney, LLC	Dec 2015 lease	22,666.67
12/04/2015	Accounts P	41041	Barney, LLC	Dec 2015 utilities	1,416.67
12/04/2015	Accounts P	41042	cmERDC	copy paper	70.50
12/04/2015	Accounts P	41042	cmERDC	toner & staples	580.00
12/04/2015	Accounts P	41043	Fish, Tom	Milk Nov 2015	1,513.00
12/04/2015	Accounts P	41044	Handyman Dan of Cent	repair drinking fountain, hang cabinets, general maintenance 9/25/14-12/1/2014	270.00
12/04/2015	Accounts P	41045	White, Allison	reimb mileage for sped woodcock training 10/24/15	90.85
12/09/2015	Accounts P	201500187	Amazon.com	ELL supplies- learning resources hand pointers & 3 piece cookie pans	39.22
12/09/2015	Accounts P	201500185	DELTA DENTAL OF MN	dental ins Dec 2015	690.18
12/09/2015	Accounts P	201500186	Hanover Insurance Gr	commercial ins instal.	735.55
12/09/2015	Accounts P	201500188	Office Depot	bulletin board for 2nd gr classroom	159.98
12/09/2015	Accounts P	201500189	Office Depot	border storage pocket chart for 2nd gr classroom	11.89
12/09/2015	Accounts P	201500184	Security Life Insura	vision ins Dec 2015	118.73
12/14/2015	Accounts P	41046	cmERDC	Copier Count - Nov 2015	247.84
12/14/2015	Accounts P	41047	Indigo Education	CPI training 11/23 & 11/24/15, for 7 staff	700.00
12/14/2015	Accounts P	41048	Madsen, Rene	psychologist services 11/15-11/30/15, 4.5 hrs@ 80.00, plus mileage 13.80	373.80
12/14/2015	Accounts P	41049	New Horizon Foods	Dec 2015 meals pre-bill & Nov adjusted bill, Nov 2015 breakfast supplies	9,683.44

CHECK DATE	BANK CODE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
12/14/2015	Accounts P	41050	Rupp, Anderson, Squi	legal services Oct 2015	33.00
12/15/2015	Accounts P	41051	Beltz, Kes, Darling	Dec 2015 accounting services	4,710.00
12/15/2015	Accounts P	41052	Dickmeyer, Marlys	SIOP all day training 9/25/15 -title II	800.00
12/15/2015	Accounts P	201500197	Internal Revenue Ser	Payroll accrual	40.00
12/15/2015	Accounts P	201500197	Internal Revenue Ser	Payroll accrual	2,467.59
12/15/2015	Accounts P	201500197	Internal Revenue Ser	Payroll accrual	2,254.00
12/15/2015	Accounts P	201500197	Internal Revenue Ser	Payroll accrual	527.13
12/15/2015	Accounts P	201500197	Internal Revenue Ser	Payroll accrual	2,254.00
12/15/2015	Accounts P	201500197	Internal Revenue Ser	Payroll accrual	527.13
12/15/2015	Accounts P	201500198	MN Dept of Revenue	Payroll accrual	1,089.30
12/15/2015	Accounts P	201500199	Public Employees Ret	Payroll accrual	631.49
12/15/2015	Accounts P	201500199	Public Employees Ret	Payroll accrual	728.63
12/15/2015	Accounts P	201500200	Teachers Retirement	Payroll accrual	2,063.30
12/15/2015	Accounts P	201500200	Teachers Retirement	Payroll accrual	2,063.30
12/21/2015	Accounts P	201500190	Amazon.com	ELL supplies-lowercase magnetic letters	12.87
12/21/2015	Accounts P	201500191	Amazon.com	desk stacking files for teachers	167.58
12/21/2015	Accounts P	201500192	Amazon.com	headphones for students	198.00
12/21/2015	Accounts P	41053	ESI	Payroll accrual	375.00
12/21/2015	Accounts P	41054	Horace Mann Life Ins	Payroll accrual	185.84
12/21/2015	Accounts P	201500193	New Teacher Support	admin training 2/17/16	105.44
12/21/2015	Accounts P	201500194	SAM'S CLUB	snacks, clorox wipes, chrg twr pr	147.00
12/21/2015	Accounts P	201500195	TeachersPayTeachers	peer observation checklists-online licenses	6.00
12/21/2015	Accounts P	201500196	TeachersPayTeachers	1st gr-monthly NO PREP journal prompts for beginning writers-online licenses	38.40
12/28/2015	Accounts P	41055	Brih Design	behavior diagnostic assessment services 11/11-11/18/15, 3.25 hrs@ 190.00 plus travel time 3.5 hrs@ 75.00	880.00
12/28/2015	Accounts P	41056	Charter Communicatio	internet & phone services 12/24-1/23/16	369.47
12/28/2015	Accounts P	41057	Charter School Healt	nursing services 11/12-11/18/15 -health re-screens	387.93
12/28/2015	Accounts P	41058	Extra Packaging, LLC	take home folders	350.00
12/28/2015	Accounts P	41059	G & K Services	cleaning services -mats, mops, rags	46.46
12/28/2015	Accounts P	41059	G & K Services	cleaning services -mats, mops, rags	46.46
12/28/2015	Accounts P	41059	G & K Services	cleaning services -mats, mops, rags	46.46
12/28/2015	Accounts P	41059	G & K Services	cleaning services -mats, mops, rags	35.97
12/28/2015	Accounts P	41060	HEALTHPARTNERS	medical ins Jan 2015	6,343.59
12/28/2015	Accounts P	41061	Laminator.com	laminating film	129.94
12/28/2015	Accounts P	41062	School Specialty	school wide manipulatives	89.90
12/28/2015	Accounts P	41062	School Specialty	return protractors	-10.90
12/28/2015	Accounts P	41063	SPOT Rehabilitation,	SPED - Physical Therapy services 11/5-12/9/15 (no hours or rate on inv)	308.75

CHECK DATE	BANK CODE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
12/28/2015	Accounts P	41064	Strategic Equipment	canliners, cleaning supplies, towel rolls	232.32
12/28/2015	Accounts P	41065	US Games	phy ed supplies-aerobic tinkling cords, cone crossbar set	148.54
12/28/2015	Accounts P	41066	Wells Fargo Financia	Copier lease - Kyocera, Model 4551ci 1/12-2/11/16	201.82
12/30/2015	Accounts P	2086	BCA	background check	15.00
12/30/2015	Accounts P	201500203	Best Buy	attachments for projector & sleeve cover for laptop	79.97
12/30/2015	Accounts P	201500204	LAKESHORE LEARNING M	magnetic letters for ELL	52.54
12/30/2015	Accounts P	201500205	Northern Tool & Equi	tires for kitchen cart & batteries for general use	39.96
12/30/2015	Accounts P	201500206	SAM'S CLUB	paper plates & forks	25.92
12/30/2015	Accounts P	201500202	WALMART	stand wipes for art classes	11.45
12/30/2015	Accounts P	201500201	WIX 18009495171, New	Dec 2015 Web fees - auto deduct	15.95
12/31/2015	Accounts P	201500208	Amazon.com	card game for ELL students	23.95
12/31/2015	Accounts P	201500207	Plaza Park Bank	service charge	27.10
12/31/2015	Accounts P	201500209	TARGET	individual classroom instr. games/flash cards	55.00
Totals for checks					80,746.59