

Minutes of the St. Cloud Math and Science Academy Board of Directors
132 Division St. Waite Park, MN 56387
April 14, 2014 - 5:00 PM

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

1. **The meeting was call to order** at 5:15 PM by Acting Chairperson Cabdicasiis Cilmi.

2. **The Acting Chairperson conducted the roll call.**

Members Present:

Britt O'Neal
Sarah Klinnert
Cabdicasiis Cilmi
Debbie Adair

Members Absent:

Dr. Carolyn Williams
Shannon Dyrud
Paula Foley
Susan Roberts

Resigned:

Dr. Margaret Owuor

Others in Attendance:

Dr. Brian Ingvalson
Kirsten Kinzler
Wendy Swanson Choi
Nick Novak
Allen Bright
Lee Hanson

There was no quorum.

3. **Building Committee Report (Sarah Klinnert)**

Mr. Lee Hanson, the owner of the building we are looking at leasing, would like some assurances that will have enough students to generate enough income to pay for the lease. We have requested that the lease have specific wording for the termination clause (Kara Gaffy will send Lee the exact terminology that is in the state law.) We would like the back door to be fixed and a buzzer installed for the main entrance. We are also working on ideas for an outdoor play area and loading/ unloading lanes for buses.

4. **Authorizer Report (NEO Executive Director, Wendy Swanson Choi)**

MDE will compare our contract with NEO to the affidavit that we have submitted to them. The information has to be the same. We cannot change it at this juncture. We need to satisfy timeline requirements of Securing a facility and hiring an Administrator by the end of April. We also need to invite Wendy to community informational events so that she can see we have adequate parental and community support as well as the numbers for student enrollment. She would also like to see job postings, a list of applicants and interview questions, in order to be convinced that we are on track to be ready to open in the fall.

5. Website Report (Britt O'Neal)

We only need a simple website to satisfy legal requirements of authorizer name, board calendar and votes posted (it can give contact information to those who want copies of minutes of the meetings). We can get a domain name for free at GoDaddy.com or comparable website. Then we can make our own website. Britt will look into this.

6. Insurance Presentation (Jenny Wiederholt-Pine, Onyx Benefit Advisors)

She explained options for insurance to provide for school employees, and which ones she would recommend for us. She also explained the process and timeline for acquiring insurance for employees this fall.

7. Transportation Committee Report (Cabdicasiis Cilmi)

Cabdicasiis will get the Charter School Transportation Survey, get it filled out and send it in to the MDE.

8. CSP Grant Report (Dr. Brian Ingvalson)

The requirements for the CSP Grant have changed. The exact process for the transfer from founding board to on-going board doesn't have to be there. He is rewriting our previous grant application but will need our help to improve the weak parts and also will need the authorized signature (Paula Foley).

9. Director's Report (Paula Foley)

Paula has requested a leave of absence from her position as director for at least the month of May, due to family responsibilities. Cabdicasiis is Acting Director (as per our By-Laws) at this time.

Approved on:

Signature of officer _____