

St. Cloud Math and Science Academy Board of Directors

136 Division St. Waite Park, MN 56387

January 9, 2017 Minutes

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

1. Call the meeting to Order and Welcome any visitors

Called to order at 4:35

2. Reading of Mission Reading of Vision Director Tammy

3. Roll Call/Quorum

Debbie Adair here

Jill Waldvogel here

Ahmed Ali absent

Salah Jama absent Joined the meeting at 4:45

Megan Roberg here

4. Conflict of Interest –Charter School Board Members

None

Public Input - None

5. Approval the agenda Jill second Megan

6. Approval of the consent agenda Deb second Jill

CONSENT AGENDA:

Premier HR Proposal through Kraus-Anderson Insurance \$3,000 for one year

December 12, 2016 Board Minutes

Parent Involvement Policy

7. Authorizer's report/comments (Wendy Swanson)

8. Director's Report (Tammy Bengtson)

- Update on Enrollment 167 Students (Budget amount 170)
- New Annual site visit 1/10/2017 - Rescheduled for Jan 19th 9-11am
- Student performance progress update – Jill Waldvogel
Updated data from progress monitoring
- Testing Schedule: Fast testing window is January 4- February 10.
- Kindergarten Registration Feb 8th and Feb 9th
- January 17th Cultural sensitivity training for staff development
 - Hands-Across-America, St. Scholastica, and SCMSA
- January 20th End of the Quarter
- **February 21st parent teacher Conferences**

10. Teachers Report – Megan

1st graders have had different occupations come in to present and answer questions for the students: a doctor in residency, a nurse came, a chef, and a police came to present.

11. Facilities Report – Tammy Bengtson

There was a flood in the building we are interested in leasing (Stride building). Ceiling tile, carpet and walls will be replaced by insurance.

12. Executive Committee (Debbie Adair)

Board Training regarding Annual Meeting Completed

Appointing a Nominating Committee Addendum "C"

13. Marketing Report: - Megan Roberg Minutes from Marketing meeting

Marketing Meeting will be in the next few weeks

Discussion and/or Action Items:

Treasurer's report/ Finance Committee -Kara/Jill – Approval of Financial report

Megan motioned. Salah 2nd the motion

Review of Policies:

- Pledge of Allegiance- Review in Feb
- Equal Educational Opportunity- Review in Feb
- Equal Employment Opportunity- Review in Feb
- Disability Nondiscrimination Policy- Review in Feb
- Employee Right to know – Review in Feb

Future Board Meetings:

February 13, 2017	4:30 PM
March 20, 2017	4:30 PM
April 10, 2017	4:30 PM
May 8, 2017	4:30 PM
June 12, 2017	4:30 PM

UPCOMING COMMITTEE MEETINGS:

Executive Committee Meeting
February 6, 2017 3:30 PM

Parent Events:

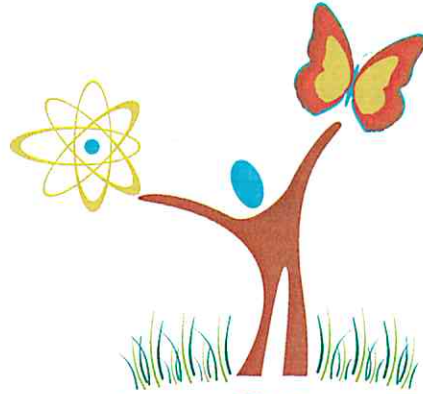
STEM NIGHT: January 19th 5:00-6:30
February 8th and 9th Kindergarten Registration
STEM NIGHT: April 20th 5:00-6:30
May 25 School picnic 5:00-7:00

Parent Meetings;

February 9th 2017
May 25th 2017

Meeting adjournment at 5:55

Signed by officer: Debra Adair, SCMSA Board Chair



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

December 31, 2016 Financial Report
January 2017 Meeting

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

BKDA
Beltz, Kes, Darling
& Associates
Committed to the Success of Charter Schools

St. Cloud Math and Science Academy
Waite Park, Minnesota

Financial Statements

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Journal Entries - None	

Executive Summary

Students:

- Original Budget – based on 160 students
- Actual Students – see director’s report

Current Condition:

160 ADM Original Budget	171 ADM Working Budget	Tentative Year To-Date	% of Working Budget
\$ 2,268,335	\$ 2,348,577	\$ 1,109,590	47.2%
2,133,255	2,108,865	904,259	42.9%
<u>\$ 135,080</u>	<u>\$ 239,712</u>	<u>\$ 205,331</u>	
<u>647,032</u>	<u>647,032</u>	<u>647,032</u>	
<u>782,112</u>	<u>886,744</u>	<u>852,363</u>	
<u>37%</u>	<u>42%</u>		

- At month-end, six months, or 50% of the school year was complete.

Cash-Flow:

- At month-end, the school had \$732,800 in cash. This balance represents 127 days of operating costs. The school has adequate collateral at month-end.

	12/31/2016
Bank Balance	\$ 780,479.00
Less FDIC	\$ (250,000.00)
	<u>\$ 530,479.00</u>
110%	\$ 583,526.90
Less Market Value of Pledged Collateral	\$ (620,817.00)
(Over)/Under Collateralized	<u>\$ (37,290.10)</u>

Items worth noting:

- **Revenues, Expenditures and Other**
 - A working budget is presented for the school which anticipates higher revenues due to more students, and, slightly higher costs. The net effect of these changes is an increase in fund balance from \$112,000 to \$239,000. This has not changed from last month's estimate.
 - The CSP grant ended on September 30th and all of the grant was spent.
 - December's meals have not been submitted yet so no revenue is recorded. However, the food service fund continues to do a great job controlling costs.
 - Revenues and expenditures are being earned and spent in accordance with the working budget.

St. Cloud Math and Science Academy

Balance Sheet

December 31, 2016

<u>Assets</u>	<u>Audited</u> <u>6/30/2016</u>	<u>12/31/2016</u>
Cash and Investments	\$ 514,782	\$ 732,789
Accounts Receivable	6,394	-
State Aids Receivable	169,856	95,329
Federal Aids Receivable	29,296	9,523
Prepaid Expense	12,145	54,073
Total Current Assets	732,473	891,713
 <u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 65,608	\$ 38,868
Accounts Payable	292	611
Payroll Deductions and Benefits	18,225	8,545
Total Current Liabilities	84,125	48,024
 Fund Balance		
Fund Balance	\$ 648,348	\$ 648,348
Excess of Revenues over Expenditures	-	195,341
Total Fund Balance	648,348	843,689
Total Liabilities and Fund Balance	732,473	891,713

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 December 31, 2016

	<i>FY16</i> Actual	<i>160 ADMs</i> <i>Original</i> Budget	<i>171 ADMs</i> <i>Working</i> Budget	<i>12/31/2016</i> Year-To -Date	50% % of Budget
Revenue Summary and Projections					
State Aids					
General Education Revenue	\$ 1,545,074	\$ 1,636,187	\$ 1,711,757	\$ 841,136	49%
Building Lease Aid	210,805	206,035	220,200	-	0%
Special Education Aid	160,032	209,607	198,557	33,189	17%
Endowment Aid	4,623	4,530	4,841	2,808	58%
Literacy Incentive	3,048	3,199	8,145	2,443	30%
Other Aids, State TRA/LT Fac Maint Aid	13,924	5,440	5,814	-	0%
Holdback	-	-	-	95,273	N/A
Total State Aids	1,937,505	2,064,998	2,149,314	974,848	45%
Federal Revenue					
Federal Special Ed	23,488	25,875	24,630	8,465	34%
Federal Title I, II and III Funds	94,276	85,976	92,733	42,436	46%
Federal CSP Grant	158,502	89,986	80,400	83,090	103%
Total Federal Revenue	276,266	201,837	197,763	133,991	68%
Other Revenue					
Optional Fees from Students (Other) \$10/ADM	-	500	500	682	136%
Contributions and Gfits, Grants	1,019	500	500	-	0%
Miscellaneous Income, reimbursement	286	500	500	68	14%
Total Other Revenue	1,305	1,500	1,500	750	50%
Total Revenue	\$ 2,215,076	\$ 2,268,335	\$ 2,348,577	\$ 1,109,590	47%

	<i>FY16</i> Actual	<i>160 ADMs</i> Original Budget	<i>171 ADMs</i> Working Budget	<i>12/31/2016</i> Year-To -Date	<i>50%</i> % of Budget
Expenditure Calculations					
Salaries	734,279	848,191	853,358	329,508	39%
Benefits	198,854	238,741	231,969	82,614	36%
Accrual of summer salaries and benefits		-	-	53,319	N/A
	933,133	1,086,932	1,085,327	465,441	43%
Contracted Services (see breakout)	102,431	133,905	133,905	54,485	41%
Communications Services (phone, internet, fax)	4,406	4,800	4,620	2,687	58%
Postage, portion with CSP	273	1,000	1,000	146	15%
Utilities	17,000	21,300	17,000	8,500	50%
Property and Casualty Insurance	8,617	10,100	10,335	4,574	44%
Repairs and Maintenance	2,358	2,000	2,600	937	36%
Field Trip Transportation, \$25/ADM	1,930	4,000	4,275	215	5%
Travel and conferences	4,040	5,700	5,700	3,913	69%
Lease Expense	272,000	272,000	272,000	136,000	50%
Other Rentals and Operating Leases	65	-	500	404	n/a
Field Trip Admissions	801	4,000	4,275	174	4%
Office Supplies/General Supplies	5,831	27,500	21,500	2,989	14%
Maintenance Supplies	1,670	8,500	6,000	1,131	19%
NonInstructional Software	2,789	12,000	3,000	1,480	49%
Noninstructional Technology	-	-	1,000	170	17%
Instructional Software	-	-	8,500	5,010	59%
Textbooks and Workbooks	22	10,000	2,000	-	0%
Instructional Supplies/Classroom Supplies	4,410	18,000	13,000	1,108	9%
Instructional Technology Non-Capitalized	-	-	1,000	94	9%
Instructional Technology Capitalized	-	-	1,000	460	46%
Standardized Tests	-	2,100	2,100	-	0%

	FY16 Actual	160 ADMs Original Budget	171 ADMs Working Budget	12/31/2016 Year-To -Date	50% % of Budget
Food	1,185	1,200	1,300	789	61%
Media/Library Resources, portion in CSP	31	5,000	3,500	18	1%
Furniture and Other Equipment, with csp	764	5,000	5,000	-	0%
Technology Equipment, included with csp	6,521	10,000	7,500	202	3%
Dues and memberships	17,541	31,500	31,500	12,959	41%
Moving Costs	-	50,000	50,000	-	0%
State Special Ed Expenditures					
Salaries	120,730	157,269	157,086	53,639	34%
Benefits	21,084	40,417	35,845	9,286	26%
Other	16,788	25,300	18,300	3,457	19%
Federal Special Ed Expenditures, equals revenue	23,488	25,875	24,630	8,465	34%
Federal Title I	94,276	62,867	65,808	35,524	54%
Federal title II	-	10,031	11,662	3,700	32%
Federal Titel III	-	13,078	15,263	3,212	21%
CSP Grant Expenditures					
Salaries and Benefits	14,727	3,194	3,400	3,396	100%
Contracted Services	13,598	8,900	5,200	5,191	100%
Supplies	71,798	27,892	57,900	57,894	100%
Capital Expenditures	58,379	50,000	13,900	16,609	119%
Total Expenditures	1,822,688	2,151,360	2,108,431	904,259	43%
Revenues in Excess of Expenditures	392,389	116,975	240,146	205,331	
Transfer out of General Fund to Food Service Fund	-	(4,600)	(434)	-	
Net Change in Fund Balance	392,389	112,375	239,712	205,331	
Beginning fund Balance	254,643	647,032	647,032	647,032	
Ending Fund Balance	\$ 647,032	\$ 759,406	\$ 886,744	\$ 852,362	
Fund Balance Percentage of Annual Expenditures	35.5%	35.3%	42.1%		

	FY16 Actual	160 ADMs Original Budget	171 ADMs Working Budget	12/31/2016 Year-To -Date	50% % of Budget
Fund 02, Food Service					
Revenues					
Breakfast Aid	49,374	45,600	48,500	15,924	33%
Lunch and Milk Aid	83,318	84,600	89,500	30,829	34%
Sale of Lunches	7	100	100	-	0%
Total Revenue	132,700	130,300	138,100	46,753	34%
Expenditures					
Salaries and Benefits	12,759	12,200	16,500	7,046	43%
Lunch and Breakfast Food	115,695	118,600	118,600	49,638	42%
Equipment, shipping and Installation	-	-	2,750	-	0%
Supplies	2,930	4,100	2,000	59	3%
Total Expenditures	131,384	134,900	139,850	56,742	41%
Expenditures in Excess of Revenue	1,316	(4,600)	(1,750)	(9,989)	
Beginning fund Balance	-	1,316	1,316	1,316	
Operating Transfer from General Fund	-	4,600	434	-	
Ending Fund Balance, Food Service Fund	1,316	1,316	-	(8,673)	

The Working Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.

SCMSA, Charter No. 4223.07
 Contracted Services
 Fiscal Year 2016-2017

Detail of Contracted Services	2016 Actual	2017 Budget	Actual	Comments
Accounting Support	\$ 50,520	\$ 58,800	\$ 26,424	Finance, AP, Payroll, Grants \$4,710/mo
Audit	1,946	9,000	7,553	Audit, portion to CSP
Background Checks	315	331	225	
Banking Fees	348	365	225	
Board Training	800	840	-	required training
Bryan Ingvalson	12,000	12,000	6,000	\$1k/mo
Grant Writing	-	5,000	3,000	Fox Advancement
Legal	29,223	30,000	10,349	Rupp, Anderson, Squire
Marketing	542	-	-	Stellar Assoc, Resource 4 Educators
Nursing	4,183	4,500	-	Est, portion to sped
Other "To Be Determined" Fees	2,264	7,500	710	misc,maintenance, unexpected fees
Teacher and student Recruitment	-	569	-	Ads, WJON, Edpost, etc
Technology Support	-	5,000	-	Misc
WIX, Web Fees	291	-	-	
Total Contracted Services	\$ 102,431	\$ 133,905	\$ 54,485	To Rev and Exp/Contracted Services
Dues and Memberships				
Authorizer Fees	\$ 14,275	\$ 24,150	\$ 12,595	NEO 01 005 010 - - 820
Student Accounting Software	\$ 2,753	3,675	\$ -	Skyward 01 005 110 - - 820
Other	\$ 513	3,675	\$ 364	building permit, fire inspection, MSBA, ama:
Total Dues and Memberships	\$ 17,541	\$ 31,500	\$ 12,959	

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	2,654	2,539	2,613	-	-	-	-	-	-	-	7,806
Total Lunch	-	-	2,952	2,918	3,196	-	-	-	-	-	-	-	9,066
Breakfast Revenue \$ 2.04	\$ -	\$ -	\$ 5,414	\$ 5,180	\$ 5,331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,924
Lunch Revenue \$ 3.365	\$ -	\$ -	\$ 9,933	\$ 9,819	\$ 10,755	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,507
State Milk Aid, K \$ 0.20	\$ -	\$ -	\$ 98	\$ 105	\$ 119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 322
Total Revenue	\$ -	\$ -	\$ 15,446	\$ 15,104	\$ 16,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,753
Expenditures													
Salaries	\$ -	\$ 232	\$ 1,163	\$ 2,020	\$ 1,849	\$ 1,782	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,046
Food \$ 3.09	\$ -	\$ -	\$ 9,455	\$ 9,447	\$ 9,617	\$ 8,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,733
Breakfast	\$ -	\$ -	\$ -	\$ 3,327	\$ 2,205	\$ 1,797	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,329
Milk	\$ -	\$ -	\$ 1,615	\$ 2,023	\$ 1,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,576
Supplies	\$ -	\$ -	\$ -	\$ 32	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59
Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 232	\$ 12,233	\$ 16,849	\$ 15,608	\$ 11,819	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,742
Net Income/Loss	\$ -	\$ (232)	\$ 3,212	\$ (1,746)	\$ 595	\$ (11,819)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,989)
Lunches Claimed for Reimbursement	-	-	2,952	2,918	3,196	-	-	-	-	-	-	-	9,066
Lunches Delivered	-	-	3,008	2,929	3,152	2,758	-	-	-	-	-	-	11,847
Extra lunches paid for but not reimbursed	-	-	(56)	(11)	44	(2,758)	-	-	-	-	-	-	(2,781)

Post Date	Acct Nbr	Description	Amount
12/01/2016	01 R 005 000 000 401 400	FY 16-17 title I part A	14832.29
12/01/2016	01 R 005 000 000 414 400	FY 16-17 title II, part A	439.69
12/01/2016	01 R 005 000 000 417 400	FY 16-17 title III part A	3073.87
12/01/2016	01 R 005 000 000 419 400	FY 16-17 sped	3839.29
12/01/2016	01 R 005 000 011 414 400	FY 16-17 title II, Part A carryover	1270.31
12/08/2016	02 R 005 770 000 701 300	FY 16-17 st school lunch	399.50
12/08/2016	02 R 005 770 000 701 471	FY 16-17 HHFKA lunch	191.76
12/08/2016	02 R 005 770 000 701 471	FY 16-17 reg lunch	1022.72
12/08/2016	02 R 005 770 000 701 472	FY 16-17 free reduced lunch	9140.56
12/08/2016	02 R 005 770 000 703 300	FY 16-17 st spe milk	118.60
12/08/2016	02 R 005 770 000 705 476	FY 16-17 breakfast	5330.52
12/15/2016	01 R 005 000 000 000 211	FY 16-17 gen ed	72947.08
12/29/2016	01 R 005 000 000 000 211	FY 16-17 gen ed	73122.44
12/29/2016	01 R 005 000 000 401 400	FY 16-17 title I part A	12109.33
12/29/2016	01 R 005 000 000 414 400	FY 16-17 title II, part A	1990.11
12/29/2016	01 R 005 000 000 417 400	FY 16-17 title III part A	138.18
12/29/2016	01 R 005 000 000 419 400	FY 16-17 sped	4626.13
		Total for Cash Receipts	204592.38

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
12/02/2016	41423	ESI	Payroll accrual	375.00
12/02/2016	41424	Horace Mann Life Ins	Payroll accrual	185.84
12/06/2016	41425	Barney, LLC	Dec 2016 lease	22,666.67
12/06/2016	41425	Barney, LLC	Dec 2016 utilities	1,416.67
12/06/2016	41426	Carver-Lorentz, Cath	reimb materials for art projects	59.13
12/06/2016	41427	Central Locksmiths I	unlock classroom door 11/9/16	100.00
12/06/2016	41428	DELTA DENTAL OF MN	dental ins Dec 2016	527.70
12/06/2016	41429	Innovative Office So	tape	6.98
12/06/2016	41430	Madsen, Rene	psychologist services 11/1-11/30/16, 13 hrs@ 100.00, plus mileage 64.56	1,361.56
12/06/2016	41431	McGraw-Hill Schools	wonderworks-interventions curriculum (sped & title I)	8,026.13
12/06/2016	41431	McGraw-Hill Schools	inspire online science curriculum	500.28
12/06/2016	41432	SPOT Rehabilitation,	SPED - OT & PT services 9/26-11/14/16 (no hrs or rate on inv)	546.25
12/06/2016	41433	Strategic Equipment	facility supplies	197.52
12/06/2016	41433	Strategic Equipment	facility supplies	174.00
12/06/2016	41434	Wells Fargo Financia	copier lease - kyocera, model 4551ci, 12/12-1/11/17	201.82
12/13/2016	201600186	Aflac	Nov 2016 ins	284.72
12/13/2016	201600190	Amazon.com	portable PA system (microphone/speaker)	89.99
12/13/2016	201600187	Hanover Insurance Gr	commercial ins instal	767.77
12/13/2016	201600188	HEALTHPARTNERS	medical ins Dec 2016	6,048.38
12/13/2016	201600189	Unum	life, AD&D, STD & LTD ins Dec 2016	480.86
12/13/2016	201600191	Walmart	treats for PBIS	9.98
12/13/2016	201600192	Walmart	supplies for 2nd gr fun Friday	40.62
12/13/2016	201600193	Walmart	kitchen supplies -thermometer, cleaner & classroom supplies -binder, batteries, paper clips, name badge labels	55.59
12/14/2016	41435	Ameritas Life Insura	Jan 2017 vision ins	107.73
12/14/2016	41436	Beltz, Kes, Darling	Dec 2016 accounting services	4,804.00
12/14/2016	41437	Fish, Tom	milk Nov 2016	1,938.00
12/14/2016	41438	G & K Services	cleaning services -mats, rags, mops	63.44
12/14/2016	41438	G & K Services	cleaning services -mats, rags, mops	63.44
12/14/2016	41439	Innovative Office So	classroom/teacher supplies -folders, hanging folders & clips	21.95
12/14/2016	41440	JMC Computer Service	FY 16-17 JMC message center	237.00
12/14/2016	41441	New Horizon Foods	Dec 2016 meals pre-bill & Nov 2016 adjusted bill, Nov 2016 breakfast supplies	10,010.38
12/14/2016	41442	Rupp, Anderson, Squi	legal services Sept 2016	152.00
12/15/2016	201600194	Internal Revenue Ser	Payroll accrual	40.00
12/15/2016	201600194	Internal Revenue Ser	Payroll accrual	3,193.75
12/15/2016	201600194	Internal Revenue Ser	Payroll accrual	2,886.69

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
12/15/2016	201600194	Internal Revenue Ser	Payroll accrual	675.11
12/15/2016	201600194	Internal Revenue Ser	Payroll accrual	2,886.69
12/15/2016	201600194	Internal Revenue Ser	Payroll accrual	675.11
12/15/2016	201600195	MN Dept of Revenue	Payroll accrual	1,452.26
12/15/2016	201600195	MN Dept of Revenue	Payroll accrual	0.00
12/15/2016	201600196	Public Employees Ret	Payroll accrual	948.03
12/15/2016	201600196	Public Employees Ret	Payroll accrual	1,093.88
12/15/2016	201600197	Teachers Retirement	Payroll accrual	2,459.66
12/15/2016	201600197	Teachers Retirement	Payroll accrual	2,459.66
12/19/2016	41443	ESI	Payroll accrual	375.00
12/19/2016	41444	Horace Mann Life Ins	Payroll accrual	235.84
12/29/2016	41445	Barney, LLC	Jan 2017 lease	22,666.67
12/29/2016	41445	Barney, LLC	Jan 2017 utilities	1,416.67
12/29/2016	41446	Brian Ingvalson & As	grant writing services Dec 2016	1,000.00
12/29/2016	41447	Charter Communicatio	internet & phone services 12/24-1/23/17	383.78
12/29/2016	41448	cmERDC	copier count -Nov 2016	308.92
12/29/2016	41449	Diarmuid Inc	math interventions	176.81
12/29/2016	41450	ETA hand2mind	alaphabet letter tiles for 1st gr	25.21
12/29/2016	41451	G & K Services	cleaning services -mats, rags, mops	63.44
12/29/2016	41451	G & K Services	cleaning services -mats, rags, mops	63.44
12/29/2016	41452	Innovative Office So	various office supplies	79.04
12/29/2016	41452	Innovative Office So	schoolwide supplies -markers, post its	29.72
12/29/2016	41453	Ram Mutual Insurance	workers comp installment, FY16-17, pollicy# WC 313689.02	574.75
12/29/2016	41454	Roberg, Megan	reimb treats for 1st gr	12.97
12/29/2016	41455	Spanier Bus Service,	field trip transportation 10/4/16 to Fairhaven farm	215.00
12/29/2016	201600198	Amazon.com	bingo game for EL	14.99
12/29/2016	201600199	DELTA DENTAL OF MN	dental ins Dec 2016 (double payment)	527.70
12/29/2016	201600200	Office Depot/Max	projector for phy ed	459.98
12/29/2016	201600201	TeachersPayTeachers	reading incentive program -schoolwide	20.00
12/29/2016	201600202	Walmart	general schoolwide supplies -rigid binding spines	12.99
12/29/2016	201600203	Walmart	general schoolwide supplies -binder clips	6.96
12/29/2016	201600204	Walmart	general schoolwide supplies -binder rings	34.95
12/29/2016	201600205	Walmart	supplies for K gingerbread houses	47.04
12/29/2016	201600206	Walmart	science materials for 3rd gr	116.39
12/30/2016	201600207	Internal Revenue Ser	Payroll accrual	40.00
12/30/2016	201600208	Internal Revenue Ser	Payroll accrual	3,345.88
12/30/2016	201600209	Internal Revenue Ser	Payroll accrual	2,957.51
12/30/2016	201600210	Internal Revenue Ser	Payroll accrual	691.70
12/30/2016	201600211	Internal Revenue Ser	Payroll accrual	2,957.51
12/30/2016	201600212	Internal Revenue Ser	Payroll accrual	691.70
12/30/2016	201600213	MN Dept of Revenue	Payroll accrual	1,511.70

<u>CHECK</u>	<u>CHECK</u>		<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12/30/2016	201600214	MN Dept of Revenue	Payroll accrual	0.00
12/30/2016	201600219	Plaza Park Bank	Service Charge	35.00
12/30/2016	201600215	Public Employees Ret	Payroll accrual	978.81
12/30/2016	201600216	Public Employees Ret	Payroll accrual	1,129.43
12/30/2016	201600217	Teachers Retirement	Payroll accrual	2,503.81
12/30/2016	201600218	Teachers Retirement	Payroll accrual	2,503.81
			Totals for checks	128,507.36

<u>Post Date</u>	<u>Acct Nbr</u>	<u>Description</u>	<u>Amount</u>
		Total for Journal Entries	0.00