

St. Cloud Math and Science Academy Board of Directors

136 Division St. Waite Park, MN 56387

June 12, 2017 Minutes

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

Vision

Is to see all students succeed in school to develop self-confidence, learn to appreciate and get along with others, become proficient in all content areas, explore and use unique abilities, graduate from high school and pursue further training including but not limited to, the fields of Science, Technology, Engineering and Math in order to become productive citizens.

School Improvement Goals:

- 1) Increase student achievement in reading and math
- 2) Increase our English Learner scores by one level each year
- 3) Integrate science so that our students have a higher number of minutes per day dedicated to STEM activities
- 4) Improve student behavior and focus on consistent school wide expectations
- 5) Increase our level of parent and community engagement

FAREWELL TO DEB ADAIR MEETING

1. **Call the meeting to Order and Welcome any visitors** was called to order at 4:35 pm
2. **Reading of Mission** read by Megan Roberg **Reading of Vision** read by Megan Roberg
3. **Roll Call/Quorum** There was a Quorum.
Present
Debbie Adair
Jill Waldvogel
Ahmed Ali
Megan Roberg
Mary White-Levilain
Non-Board Members Present
Krista Zipp
Jenna Scott
Kara Schneeberger
Wendy Swanson
Frank Adair
Not Present
Salah Jama – Leave of Absence
4. **Conflict of Interest –Charter School Board Members – No conflict**
Public Input - No Public Input

5. **Approval the agenda** Ahmed Ali moved to approve the agenda. Jill Waldvogal seconded the approval of the agenda. Motion was carried.

6. **Approval of the consent agenda** Megan Roberg moved to approve the consent agenda. Ahmed Ali seconded the approval of the consent agenda. Motion was carried.

CONSENT AGENDA:

May 8, 2017 Board Minutes

Tobacco-Free Environment

7. Authorizer's report/comments (Wendy Swanson)

- Thank you to Deb for all her leadership over the years!
- Wendy suggested we look closely at the wording of the Admissions Policy during this meeting.
- Thank you to Jill and Tammy for helping with the growth data that was used for the revision framework of goals for the school.
 - While looking at the data, Wendy was impressed with movement of the students in their percentiles of growth throughout the year.
 - This framework will be used to evaluate the school after the school's 5 year term.
- Mary asked about adding grades (Pre-K or up) and how that would work to apply or amend goals for. Wendy then discussed how the process may work when trying to add Pre-K to our school.

8. Director's Report (Tammy Bengtson)

- Update on Enrollment – Recruiting
 - Currently have 206 students enrolled for next year (the goal is 218)
- Ribbon cutting ceremony – There is not a for-sure date yet
 - We would like to try to have the ceremony towards the middle of July after SCMSA gets things moved and settled in.
- NEO – Checklist of school readiness to open – Everything has been on track so far.
- Student Progress Update – Jill Waldvogel
 - Math: 14- 9 15 - 18 16 - 44
 - Reading: 14 – 3 15 – 11 16- 54

10. Teachers Report – Megan Roberg

- Packing up the school is all finished!
- The teachers and paras got everything done early, so they have 1 ½ days to make up at some point in the summer to set up their new classroom.

11. Facilities Report – Tammy Bengtson

- Boser Construction has been great to work with! Tammy likes that they update her daily with the changes that are being made.
- June 15th resurfacing the parking lot and working on the basketball court.

12. Executive Committee (Debbie Adair)

- Welcome to the new board members, Jenna and Adow, who will officially be board members starting in July 2017.
- Mary White has decided to take Deb Adair's Board Chair position starting in July 2017.
- Deb thanked all the board members for all their hard work over the years.

13. Marketing Report: - Megan Roberg

- The marketing committee has been working on a new flyer that will have information about what STEM is, mission and vision of our school, and new school address/contact information on it.

- We are making 'welcome packets' for new teachers/staff with the SCMSA lanyard, water bottle, and t-shirt.

Discussion and/or Action Items:

Treasurer's report/ Finance Committee -Kara/Jill – Approval of Financial report

- This report was made when 91.7% of the school year was complete.
 - The balance represents 168 days of operating costs.
- The school is right where they need to be in accordance with their fund balance.
- Ahmed Ali made a motion to approve the May financial report. Megan Roberg seconded the approval of the May financial report. The motion was carried.

School year calendar update 2017-2018

- Tammy is proposing a couple changes to the 2017-18 school calendar.
 - SCMSA teachers have professional development opportunity that would be easier to do if we have more days for the teachers in August.
 - Instead of having the last day of school being June 6th (June 7th for snow day), we would like to use those days from the last week in June as more training days for teachers in August. This would give teachers a chance to have more time for quality development, time to prepare with their teaching partners, and time to get their new classroom set up before the students come.
 - Mary White made a motion to approve the revisions to the 2017-2018 school calendar. Jill Waldvogal seconded the motion. Motion was carried.

Discuss having a new meeting night for next year – Due to some scheduling conflicts among some board members, the board discussed their calendars to find a day of the week that would work best for everyone.

- They found that the 4th Wednesday of every month should work better than Mondays for the next year.
- They will start this change in the month of September 2017.
 - The meeting will be September 27th, 2017.

Approval of the amended contract with NEO subject to Tammy, SCMSA Board Director, to finalize the details and to extend the contract to 2019. – Jill Waldvogal made a motion to approve the amended contract with NEO subject to Tammy, SCMSA Board Director, to finalize the details and to extend the contract to 2019. Ahmed Ali seconded the motion to approve the amended contract with NEO subject to Tammy, SCMSA Board Director, to finalize the details and to extend the contract to 2019. Motion was carried.

Approval of Mary White as the new Board Chair – Ahmed Ali made a motion to approve Mary White as the new Board Chair. Jill Waldvogal seconded the motion to approve Mary White as the new Board Chair. Motion was carried.

Review of Policies:

Admissions Policy

- The problem is under point B, section A.
- Wendy suggested we change/add to the wording of this part of the policy.

- Approval of the revisions to the Admissions Policy – Jill Waldvogal made a motion to approve the revisions to the Admissions Policy. Ahmed Ali seconded the motion to approve the revisions to the Admissions Policy. Motion was carried.

- Somali Independence day is on July 1st – Ahmed suggested that we set up a booth/table at Lake George that day
- Ahmed suggested that the board should make a ‘welcome pack’ for the new board members with SCMSA notepad, pen, etc.
- Kara informed us that her current accounting firm is being acquired and the name will be changing (BKDV). The services will stay the same.

Future Board Meetings:

July 10th 4:30 PM

August 14th 4:30 PM

September 27th 4:30 PM

October 25th 4:30 PM

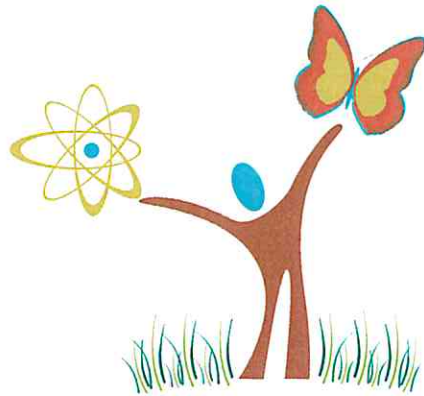
UPCOMING COMMITTEE MEETINGS:

June 26th Tammy and Mary Executive meeting

Megan Roberg moved to adjourn the meeting. Ahmed Ali seconded the motion. Motion is carried.

Meeting adjournment at 6:31pm.

Signed by officer: Megan Roberg, Board Secretary



ST. CLOUD
MATH AND SCIENCE
ACADEMY
ISD 4223

May 31, 2017 Financial Report
June 2017 Meeting

Prepared by:
Kara Schneeberger, CPA
Senior Finance Manager

BKDA
Beltz, Kes, Darling
& Associates
Committed to the Success of Charter Schools

St. Cloud Math and Science Academy
Waite Park, Minnesota

Financial Statements

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Executive Summary

Students:

- Original Budget – based on 160 students
- Actual Students & Revised budget – 165 ADM

Current Condition:

	160 ADM Original Budget	165 ADM Working Budget	Tentative Year To-Date	% of Working Budget
Gen Fund:				
Revenues	\$ 2,268,335	\$ 2,282,803	\$ 2,111,968	92.5%
Exp & Transfers Out	2,133,255	1,972,184	1,777,175	90.1%
Excess (Deficit)	\$ 135,080	\$ 310,619	\$ 334,793	
Beginning Fund Balance	647,032	647,032	647,032	
Ending Fund Balance	782,112	957,651	981,825	
Fund Balance Percentage	37%	49%		

- At month-end, eleven months, or **91.7%** of the school year was complete.

Cash-Flow:

- At month-end, the school had \$908,000 in cash. This balance represents 168 days of operating costs. The school has adequate collateral at month-end.

	5/31/2017
Bank Balance	\$ 907,783.00
Less FDIC	\$ (250,000.00)
	\$ 657,783.00
110%	\$ 723,561.30
Less Market Value of Pledged Collateral	\$ (896,101.35)
(Over)/Under Collateralized	\$ (172,540.05)

Items worth noting:

- **Revenues, Expenditures and Other**
 - A working budget is presented for the school which anticipates higher revenues due to more students, and, lower spending than anticipated. The net effect of these changes in an increase in fund balance from \$135,000 to \$310,000.
 - Revenues and expenditures are being earned and spent in accordance with the working budget.

St. Cloud Math and Science Academy

Balance Sheet

May 31, 2017

<u>Assets</u>	<u>Audited</u> <u>6/30/2016</u>	<u>5/31/2017</u>
Cash and Investments	\$ 514,782	\$ 907,783
Accounts Receivable	6,394	31
State Aids Receivable	169,856	109,095
Federal Aids Receivable	29,296	35,929
Prepaid Expense	12,145	33,341
Total Current Assets	<u>\$ 732,473</u>	<u>\$ 1,086,178</u>
<u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	\$ 65,608	\$ 83,304
Accounts Payable	292	-
Payroll Deductions and Benefits	18,224	20,158
Total Current Liabilities	<u>84,124</u>	<u>103,462</u>
Fund Balance		
Fund Balance	\$ 648,349	\$ 648,349
Excess of Revenues over Expenditures	-	334,368
Total Fund Balance	<u>648,349</u>	<u>982,717</u>
Total Liabilities and Fund Balance	<u>\$ 732,473</u>	<u>\$ 1,086,178</u>

SCMSA, Charter No. 4223.07
 Monthly Financial Report - Revenues & Expenditures
 May 31, 2017

	<u>FY16 Actual</u>	<u>160 ADMs Original Budget</u>	<u>165 ADMs Working Budget</u>	<u>Year-To -Date</u>	<u>92% % of Budget</u>
Revenue Summary and Projections					
<u>State Aids</u>					
General Education Revenue	\$ 1,545,074	\$ 1,636,187	\$ 1,678,086	\$ 1,546,032	92%
Building Lease Aid	210,805	206,035	217,756	46,285	21%
Special Education Aid	160,032	209,607	164,243	187,711	114%
Endowment Aid	4,623	4,530	5,683	5,683	100%
Literacy Incentive	3,048	3,199	8,145	7,330	90%
Other Aids, State TRA/LT Fac Maint Aid	13,924	5,440	5,882	-	0%
Holdback	-	-	-	107,910	N/A
Total State Aids	1,937,505	2,064,998	2,079,795	1,900,951	91%
<u>Federal Revenue</u>					
Federal Special Ed	23,488	25,875	24,630	22,015	89%
Federal Title I, II and III Funds	94,276	85,976	96,228	105,064	109%
Federal CSP Grant	158,502	89,986	80,400	83,092	103%
Total Federal Revenue	276,266	201,837	201,258	210,171	104%
<u>Other Revenue</u>					
Optional Fees from Students (Other) \$10/ADM	-	500	1,000	790	79%
Contributions and Gifts, Grants	1,019	500	500	56	11%
Miscellaneous Income, reimbursement	286	500	250	-	0%
Total Other Revenue	1,305	1,500	1,750	846	48%
Total Revenue	\$ 2,215,076	\$ 2,268,335	\$ 2,282,803	\$ 2,111,968	93%

	FY16	160 ADMs	165 ADMs	Year-To	92%
	Actual	Original	Working	-Date	% of
		Budget	Budget		Budget
Expenditure Calculations					
Salaries	734,279	848,191	864,766	700,142	81%
Benefits	198,854	238,741	211,190	177,946	84%
Accrual of summer salaries and benefits		-	-	109,303	N/A
	933,133	1,086,932	1,075,956	987,391	92%
Contracted Services (see breakout)	102,431	99,815	99,815	88,343	89%
Repairs and Technology Maintenance	-	-	1,000	1,220	122%
Communications Services (phone, internet, fax)	4,406	4,800	4,620	4,201	91%
Postage, portion with CSP	273	1,000	750	354	47%
Utilities	17,000	21,300	17,000	15,727	93%
Property and Casualty Insurance	8,617	10,100	10,335	8,413	81%
Repairs and Maintenance	2,358	2,000	2,600	3,742	144%
Field Trip Transportation	1,930	4,000	2,500	600	24%
Travel and conferences	4,040	5,700	5,700	5,016	88%
Lease Expense	272,000	272,000	272,000	249,333	92%
Other Rentals and Operating Leases	65	-	1,000	1,000	100%
Field Trip Admissions	801	4,000	4,275	1,049	25%
Office Supplies/General Supplies	5,831	27,500	9,500	11,907	125%
Maintenance Supplies	1,670	8,500	6,000	4,406	73%
Noninstructional Software	-	-	2,500	3,089	124%
Instructional Software	-	-	6,000	4,864	81%
Noninstructional Technology	2,789	-	1,000	170	17%
Instructional Technology Non-Capitalized	-	-	1,000	291	29%
Instructional Technology Capitalized	-	-	1,000	460	46%
Textbooks and Workbooks	22	10,000	1,000	-	0%
Instructional Supplies/Classroom Supplies	4,410	18,000	7,500	2,355	31%
Standardized Tests	-	2,100	2,100	-	0%

	FY16 Actual	160 ADMs Original Budget	165 ADMs Working Budget	Year-To -Date	92% % of Budget
Food	1,185	1,200	1,750	1,496	85%
Media/Library Resources, portion in CSP	31	5,000	500	284	57%
Furniture and Other Equipment, with cusp	764	5,000	2,500		0%
Technology Equipment, included with csp	6,521	10,000	500	2,685	537%
Dues and memberships	17,541	28,865	28,865	13,004	45%
Taxes & Assessments	-	-	-	5,823	#DIV/0!
Moving Costs	-	50,000	25,000	-	0%
State Special Ed Expenditures					
Salaries	120,730	157,269	120,673	119,736	99%
Benefits	21,084	40,417	36,753	23,336	63%
Other	16,788	25,300	17,300	6,709	39%
Federal Special Ed Expenditures, equals revenue	23,488	25,875	24,630	22,015	89%
Federal Title I	94,276	62,867	69,303	75,526	109%
Federal Title II	-	10,031	11,662	7,693	66%
Federal Title III	-	13,078	15,263	21,845	143%
CSP Grant Expenditures					
Salaries and Benefits	14,727	3,194	3,400	3,396	100%
Contracted Services	13,598	8,900	5,200	5,191	100%
Supplies	71,798	27,892	57,900	57,894	100%
Capital Expenditures	58,379	50,000	13,900	16,609	119%
Total Expenditures	1,822,688	2,102,635	1,970,250	1,777,175	90%
Revenues in Excess of Expenditures	392,389	165,700	312,553	334,793	
Transfer out of General Fund to Food Service Fund	-	(4,600)	(1,933)	-	
Net Change in Fund Balance	392,389	161,100	310,620	334,793	
Beginning fund Balance	254,643	647,032	647,032	647,032	
Ending Fund Balance	\$ 647,032	\$ 808,131	\$ 957,651	\$ 981,825	
Fund Balance Percentage of Annual Expenditures	35.5%	38.4%	48.6%		

	FY16 Actual	160 ADMs Original Budget	165 ADMs Working Budget	Year-To -Date	92% % of Budget
Fund 02, Food Service					
Revenues					
Breakfast Aid	49,374	45,600	48,500	45,070	93%
Lunch and Milk Aid	83,320	84,600	89,500	92,281	103%
Sale of Lunches	7	100	100	-	0%
Total Revenue	132,701	130,300	138,100	137,350	99%
Expenditures					
Salaries and Benefits	12,759	12,200	18,000	21,005	117%
Lunch and Breakfast Food	115,695	118,600	118,600	116,295	98%
Equipment, shipping and Installation	-	-	2,750	-	0%
Supplies	2,930	4,100	2,000	476	24%
Total Expenditures	131,384	134,900	141,350	137,775	97%
Expenditures in Excess of Revenue	1,317	(4,600)	(3,250)	(425)	
Beginning fund Balance	-	1,317	1,317	1,317	
Operating Transfer from General Fund	-	4,600	1,933	-	
Ending Fund Balance, Food Service Fund	1,317	1,317	-	892	

The Working Budget estimates shown on this report are prepared using both the school and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses.

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SCMSA, Charter No. 4223.07
 Contracted Services
 Fiscal Year 2016-2017

Detail of Contracted Services	2016 Actual	2017 Budget	Actual	Comments
Accounting Support	\$ 50,520	\$ 58,800	\$ 51,669	Finance, AP, Payroll, Grants \$4,804/mo
Audit	1,946	7,600	7,553	Audit
Background Checks	315	350	330	
Banking Fees	348	365	422	
Board Training	800	500	-	
Bryan Ingvalson	12,000	12,000	11,000	\$1k/mo
Grant Writing	-	3,000	3,000	Fox Advancement
HR Services	-	1,500	1,500	Kraus-Anderson Insurance
Legal	29,223	12,500	10,349	Rupp, Anderson, Squire
Marketing	542	-	-	Stellar Assoc, Resource 4 Educators
Nursing	4,183	-	-	Est, portion to sped
Other "To Be Determined" Fees	2,264	2,000	1,400	misc,maintenance, unexpected fees
Teacher and student Recruitment	-	1,200	1,121	Ads, WJON, Edpost, etc
WIX, Web Fees	291	-	-	
Total Contracted Services	\$ 102,431	\$ 99,815	\$ 88,343	To Rev and Exp/Contracted Services
Dues and Memberships				
Authorizer Fees	\$ 14,275	\$ 25,190	\$ 12,670	NEO 01 005 010 -- 820
Student Accounting Software	\$ 2,753	-	-	Skyward 01 005 110 -- 820
Other	\$ 513	3,675	\$ 334	building permit, fire inspection, MSBA, ama:
Total Dues and Memberships	\$ 17,541	\$ 28,865	\$ 13,004	

St. Cloud Math and Science Academy
 Food Service
 Receipts and Expenditures

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Number of Claims Submitted													
Total Breakfast	-	-	2,654	2,539	2,613	1,943	2,456	2,298	2,237	2,418	2,935	-	22,093
Total Lunch	-	-	2,952	2,918	3,196	2,475	3,097	2,988	2,942	2,962	3,640	-	27,170
Breakfast Revenue \$ 2.04	\$ -	\$ -	\$ 5,414	\$ 5,180	\$ 5,331	\$ 3,964	\$ 5,010	\$ 4,688	\$ 4,563	\$ 4,933	\$ 5,987	\$ -	\$ 45,070
Lunch Revenue \$ 3.365	-	-	9,933	9,819	10,755	8,328	10,421	10,055	9,900	9,967	12,249	-	91,427
State Milk Aid, K \$ 0.20	-	-	98	105	119	90	112	110	110	110	-	-	854
Total Revenue	\$ -	\$ -	\$ 15,446	\$ 15,104	\$ 16,204	\$ 12,382	\$ 15,544	\$ 14,853	\$ 14,573	\$ 15,010	\$ 18,236	\$ -	\$ 137,350
Expenditures													
Salaries	\$ -	\$ 232	\$ 1,163	\$ 2,020	\$ 1,849	\$ 1,782	\$ 1,454	\$ 4,479	\$ 2,522	\$ 2,714	\$ 2,790	\$ -	\$ 21,005
Food \$ 3.09	-	-	9,455	9,447	9,617	8,213	9,619	9,264	9,274	9,274	11,344	-	\$ 85,508
Breakfast	-	-	-	3,327	2,205	1,797	2,005	2,187	1,536	1,756	1,796	-	\$ 16,609
Milk	-	-	1,615	2,023	1,938	1,105	2,244	1,802	1,717	1,734	-	-	\$ 14,178
Supplies	-	-	-	32	-	26	-	26	-	-	391	-	\$ 476
Capital Assets	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Total Expenditures	\$ -	\$ 232	\$ 12,233	\$ 16,849	\$ 15,608	\$ 12,924	\$ 15,322	\$ 17,758	\$ 15,049	\$ 15,478	\$ 16,322	\$ -	\$ 137,775
Net Income/Loss	\$ -	\$ (232)	\$ 3,212	\$ (1,746)	\$ 595	\$ (542)	\$ 222	\$ (2,905)	\$ (476)	\$ (468)	\$ 1,914	\$ -	\$ (425)

Post Date	Acct Nbr	Description	Amount
05/11/2017	02 R 005 770 000 701 300	State lunch	370.25
05/11/2017	02 R 005 770 000 701 471	HHFKA Lunch	177.72
05/11/2017	02 R 005 770 000 701 471	Reg lunch	947.84
05/11/2017	02 R 005 770 000 701 472	Free and red lunch	8471.32
05/11/2017	02 R 005 770 000 703 300	State Milk	110.40
05/11/2017	02 R 005 770 000 705 476	Breakfast	4932.72
05/15/2017	01 R 005 000 000 000 211	FY 16-17 General Education Charter	185023.05
05/15/2017	01 R 005 000 000 740 360	FY 16-17 Special Ed Charter	65781.76
05/25/2017	01 R 005 000 000 401 400	FY 16-17 Title I FIN 401	8518.18
05/25/2017	01 R 005 000 000 414 400	FY 16-17 Title II FIN 414	2003.17
05/25/2017	01 R 005 000 000 417 400	FY 16-17 Title III FIN 417	11940.48
05/25/2017	01 R 005 000 000 419 400	FY 16-17 FIN 419	11709.12
05/30/2017	01 R 005 000 000 348 300	FY 16-17 Charter School Lease	46284.80
05/30/2017	01 R 005 000 000 740 360	FY 16-17 SPED	35020.78
		Total for Cash Receipts	381291.59

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
05/01/2017	41575	ESI	Payroll accrual	375.00
05/01/2017	41576	Horace Mann Life Ins	Payroll accrual	335.84
05/01/2017	201600393	Bouncy Bands	Sped supplies: Bouncy bands for desks, chairs and progress cards	142.76
05/01/2017	201600394	SAM'S CLUB	Cake for teacher appreciation day	21.98
05/01/2017	201600395	School Nurse Supply,	Supplies for nurse office	175.98
05/01/2017	201600396	TeachersPayTeachers	Math Games	10.00
05/01/2017	201600460	Facebook	advertising	30.00
05/01/2017	201600456	MN Unemployment	Unemployment tax	781.00
05/02/2017	41577	Alerus Retirement &	Cobra monthly service fee	30.00
05/02/2017	41578	Barney, LLC	May 2017 lease	22,666.67
05/02/2017	41578	Barney, LLC	May 2017 utilities	1,416.67
05/02/2017	41579	cmERDC	Copier Supplies: Toner	366.00
05/02/2017	41580	Indigo Education	CPI Training for staff	832.82
05/02/2017	41580	Indigo Education	SPEd Director Fees 2016-2017.	11,700.00
05/02/2017	41581	Ram Mutual Insurance	workers comp installment, FY16-17, pollicy# WC 313689.02	1,145.50
05/02/2017	41582	Skyward Inc	Software License: 07.01.17 - 06.30.18	3,351.60
05/02/2017	41583	Spanier Bus Service,	Student transportation for field trip - 2nd grade	200.00
05/02/2017	41584	Wells Fargo Financia	copier lease - kyocera, model 4551ci, 05.12.17 - 06.11.17	404.92
05/02/2017	201600397	Walmart	Dry erase markers	45.52
05/02/2017	201600398	Walmart	Paper (copier) protactors	148.15
05/03/2017	201600399	Walmart	Moving supplies	187.36
05/05/2017	41585	Fish, Tom	Student milk order for April 2017	1,734.00
05/05/2017	41586	GK Consulting LLC	WiFi advice in new school	172.50
05/05/2017	201600428	TeachersPayTeachers	1st grade math	8.00
05/05/2017	201600457	Hanover Insurance Gr	commercial ins instal	767.74
05/06/2017	201600430	Walmart	Teacher supplies for science	34.95
05/09/2017	201600420	Cash Wise	Student of the month treat	6.36
05/10/2017	201600431	Walmart	Office Supplies: Name badges, tape and cord for phone.	42.18
05/11/2017	201600421	HEALTHPARTNERS	Medical Insurance May 2017	7,222.53
05/11/2017	201600423	Laminator.com	Laminator supplies	215.52
05/11/2017	201600427	Science Museum of MN	5th grade field trip	360.00
05/11/2017	201600429	TeachersPayTeachers	1st grade math	23.00
05/12/2017	201600432	Walmart	Office Supplies: Binders, pencils, hershey's mini's and tape	55.12
05/13/2017	201600419	Fleet Farm	KG supplies for hatching chickens	31.20
05/15/2017	41587	4imprint	Lanyards	281.46
05/15/2017	41588	Ameritas Life Insura	June 2017 vision ins	96.73
05/15/2017	41589	Beltz, Kes, Darling	Financial management and accounting services for the month of May 2017.	4,804.00
05/15/2017	41590	Black Diamond Auctio	School furniture and rugs for new school	613.50
05/15/2017	41591	Brian Ingvalson & As	Writing service	1,000.00
05/15/2017	41592	cmERDC	Copier Count - April 2017	320.12

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
05/15/2017	41593	Follett School Solut	Library Supplies: Polythermal labels	265.98
05/15/2017	41594	G & K Services	Mats, wetmops, towels and mop handles	78.27
05/15/2017	41594	G & K Services	Mats, wetmops, towels and mop handles	78.27
05/15/2017	41595	Kraus-Anderson Insur	HR Services Monthly Payment - June 2017	250.00
05/15/2017	41596	Leighton Broadcastin	Radio advertising	2,048.00
05/15/2017	41597	New Horizon Foods	May 2017 meals pre-bill & April 2017 adjusted bill, April 2017 breakfast supplies	13,140.68
05/15/2017	41598	West Central Sanitat	Recycling	35.99
05/15/2017	201600400	Internal Revenue Ser	Payroll accrual	40.00
05/15/2017	201600401	Internal Revenue Ser	Payroll accrual	3,409.80
05/15/2017	201600402	Internal Revenue Ser	Payroll accrual	3,020.69
05/15/2017	201600403	Internal Revenue Ser	Payroll accrual	706.48
05/15/2017	201600404	Internal Revenue Ser	Payroll accrual	3,020.69
05/15/2017	201600405	Internal Revenue Ser	Payroll accrual	706.48
05/15/2017	201600406	Internal Revenue Ser	Payroll accrual	62.22
05/15/2017	201600407	Internal Revenue Ser	Payroll accrual	69.17
05/15/2017	201600408	Internal Revenue Ser	Payroll accrual	16.18
05/15/2017	201600409	Internal Revenue Ser	Payroll accrual	69.17
05/15/2017	201600410	Internal Revenue Ser	Payroll accrual	16.18
05/15/2017	201600411	MN Dept of Revenue	Payroll accrual	1,533.78
05/15/2017	201600412	MN Dept of Revenue	Payroll accrual	33.29
05/15/2017	201600413	Public Employees Ret	Payroll accrual	1,071.80
05/15/2017	201600414	Public Employees Ret	Payroll accrual	1,236.69
05/15/2017	201600415	Teachers Retirement	Payroll accrual	2,404.57
05/15/2017	201600416	Teachers Retirement	Payroll accrual	2,404.57
05/15/2017	201600417	Teachers Retirement	Payroll accrual	133.06
05/15/2017	201600418	Teachers Retirement	Payroll accrual	133.06
05/15/2017	201600422	Holiday Station Stor	Ice for 1st grade field trip	3.50
05/15/2017	201600435	Unum	Life, AD&D, STD & LTD Insurance June 2017	680.50
05/16/2017	41599	ESI	Payroll accrual	375.00
05/16/2017	41600	Horace Mann Life Ins	Payroll accrual	435.84
05/16/2017	201600424	Office Depot/Max	Office Supplies: Folders	27.45
05/16/2017	201600425	Office Depot/Max	Office Supplies: Folders	35.94
05/16/2017	201600426	Office Depot/Max	Office Supplies: Folders	47.92
05/16/2017	201600433	Walmart	Maintenance Supplies: Mr. Clean magic erasers, zip lock bags and lables	56.55
05/16/2017	201600434	Walmart	2nd grade penny war purchase: Kick ball set, jump ropes, playground ball set, catch ball game set and double dutch jump rope set.	128.27
05/16/2017	201600441	SAM'S CLUB	PBIS and staff supplies: Cupcakes and water	18.96
05/18/2017	201600438	Cash Wise	Ice for field trip	3.96
05/19/2017	201600437	Amazon.com	20 - Acer desktop computers	-9,269.09
05/19/2017	201600437	Amazon.com	20 - Acer desktop computers	9,269.09
05/19/2017	201600436	Amazon.com	20 - Acer monitors	1,869.61
05/20/2017	201600444	DELTA DENTAL OF MN	Dental Insurance - June 2017	653.70
05/23/2017	41601	Barney, LLC	Lease agreement - Share of	5,822.50

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			real estate taxes	
05/23/2017	41602	Hemker Park & Zoo	1st Grade field trip	240.00
05/23/2017	41603	Pesi Inc	SPED Seminar - A. White	259.02
05/23/2017	41604	Strategic Equipment	Maintenance Supplies: Towel roll and toilet tissue	201.50
05/23/2017	41605	Tierney	Service call and repair for projector	496.50
05/24/2017	201600439	Cash Wise	Ice for field trip and facial tissues	9.70
05/24/2017	201600440	Office Depot/Max	Office Supplies: folders and yellow color coding labels	70.46
05/24/2017	201600443	Walmart	Supplies: Tissues, clorox wipes and flash drives	43.49
05/25/2017	201600461	Survey Monkey	Online survey	26.00
05/25/2017	201600442	TeachersPayTeachers	Summer packets for 1st graders	6.00
05/26/2017	201600459	SAM'S CLUB	School picnic	12.72
05/31/2017	41606	Adair, Debra	Reimbursement for mileage for board training	42.80
05/31/2017	41607	Alerus Retirement &	Cobra monthly service fee.	30.00
05/31/2017	41608	Decker Equipment	Aluminum tack strip	759.52
05/31/2017	41611	ESI	Payroll accrual	375.00
05/31/2017	41609	G & K Services	Janitorial and rugs	76.59
05/31/2017	41609	G & K Services	Janitorial and rugs	78.27
05/31/2017	41612	Horace Mann Life Ins	Payroll accrual	435.84
05/31/2017	41610	JMC Computer Service	Lunch base fee and lunch maintenance FY 16-17	391.16
05/31/2017	41610	JMC Computer Service	Software site license/ Student database system FY 16-17	1,353.30
05/31/2017	201600458	Plaza Park Bank	Service Charge	38.00
05/31/2017	201600445	Internal Revenue Ser	Payroll accrual	40.00
05/31/2017	201600446	Internal Revenue Ser	Payroll accrual	3,822.94
05/31/2017	201600447	Internal Revenue Ser	Payroll accrual	3,300.73
05/31/2017	201600448	Internal Revenue Ser	Payroll accrual	771.96
05/31/2017	201600449	Internal Revenue Ser	Payroll accrual	3,300.73
05/31/2017	201600450	Internal Revenue Ser	Payroll accrual	771.96
05/31/2017	201600451	MN Dept of Revenue	Payroll accrual	1,708.99
05/31/2017	201600452	Public Employees Ret	Payroll accrual	1,258.28
05/31/2017	201600453	Public Employees Ret	Payroll accrual	1,451.87
05/31/2017	201600454	Teachers Retirement	Payroll accrual	2,543.04
05/31/2017	201600455	Teachers Retirement	Payroll accrual	2,543.04
Totals for checks				134,760.86

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St Cloud Math & Science
Journal Entry Listing (Dates: 05/01/2017 - 05/31/2017)

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PAGE: 1

Post Date	Acct Nbr	Description	Amount
		Total for Journal Entries	0.00

None.