

Minutes of the St. Cloud Math and Science Academy Board of Directors
136 Division St. Waite Park, MN 56387
June 23, 2014 - 5:00 PM

Mission

To serve the needs of all students as they prepare to become life-long learners and contributing members of society through integration of Science, Technology, Math and Engineering into the traditional content areas of Reading, Language Skills, Social Studies, the Arts and Physical Education. Kindness and respect for others is the foundation upon which students will develop into critical and ethical thinkers who will be prepared to meet the challenges of future job market and intrapersonal skills requirements.

1. The meeting was call to order at 5:01PM by Cabdicasiis Cilmi

2. Cabdicasiis Cilmi conducted the roll call.

Members Present:

Britt O'Neal
Dori Lindsay
Debbie Adair
Sarah Klinnert
Cabdicasiis Cilmi
Abubakar Haji

Members Absent:

Shannon Dyrud
Dr. Carolyn Williams
Susan Roberts
Paula Foley

Others Present:

Kara Gaffy
Nick Novak
Susie Amundson

There was a quorum.

3. Debbie Adair moved to approve the agenda, Abdicasiis Cilmi seconded. Discussion: request to add three items to the agenda: 1) Cabdicasiis Cilmi report on enrollment (add to #10) 2) Workshop on working with the Press (in "other") 3) Approval of 2014-2015 Budget (#21). Motion passed unanimously.

4. Dori Lindsay moved, Sarah Klinnert seconded to approve the 2014-2015 SCMSA Budget. No discussion. Motion passed unanimously.

5 Sarah Klinnert moved, Debbie Adair seconded, to approve the lease of a copy machine for \$180.00/ month by July 7, 2014 (5 year lease -to -own). Discussion: Kara Gaffy advised to wait

to purchase other furniture/ equipment until after we receive the “mini-grant” as part of the CSP Grant. Motion passed unanimously.

6. Debbie Adair moved, Dori Lindsay seconded, that SCMSA Board offer the position of Executive Director To Kristil McDonald for \$80,000/ year (Glory Oljace decided not to take the position.) Discussion: Cabdicasiis Cilmi will call and notify her of our decision. Roll call vote: Abdicasiis Cilmi - yes
Britt O’Neal - no
Debbie Adair - yes
Sarah Klinnert - yes
Dori Lindsay - yes
Abubakar Haji - absent (He left the meeting at 7:40).
Motion carried.

7. Dori Lindsay moved, Cabdicasiis Cilmi seconded to hire Glory Oljace as a STEM Consultant (she will assist with curriculum and staff development as well) for \$28,000/ year plus \$2,000 for miscellaneous expenses and \$2,000 for TRA and FICA, in a schedule of four payments. Motion passed unanimously.

8. Sarah Klinnert moved, Cabdicasiis Cilmi seconded to approve Cortez Evans as a Board member. No discussion. Motion passed unanimously.

9. Lease Aid Report (Nick Novak)

The owner, Lee Hanson’s, business partner Richard Lauder, would like to meet with the building committee (Sarah Klinnert, Debbie Adair) and Dan Salaski Tues. June 24th at 10:00 AM to discuss exactly what needs to be done in order to get the certificate of occupancy. Building permits for alterations are still being processed. Nick will provide a copy of the new lease.

10. Headstart kindergarten transition program (Susie Amundson)

Headstart in Benton, Sherburne and Stearns Counties is run by Reach-Up Inc. They have a kindergarten transition program available to all the children who participate in the program. They will offer family support through the child’s kindergarten year. This includes take home books and materials to work on over the summer (math, ABC’s, printing style used at new school), Kindergarten checklist/ fact sheet, preschool screening and assessments, etc. The parents sign release of information documents good for 18 months, so if we send them a list of students who attended Headstart, they will give us pertinent information that we require, and will support the families and teachers in a variety of ways to help their child successfully transition to Kindergarten.

11. Financial Manager’s Report (Kara Gaffy)

We have all our state and federal tax id numbers, as well as DUNS, CCR, SAM and SWIFT. But the 501c3 is still in process. We need to keep fixed costs down because starting up is risky. Right now, our current budget “cushion” is only 2.6% (this reflects the current enrollment of 158 students.) We will need a line of credit for \$100,000 to \$150,000, because we won’t get paid

Special Education funds until May 2015, and won't get compensatory funds until December. We can apply for "Non-profit Assistance Fund" only for what the State of Minnesota is going to give us eventually, but we have to convince them to fund us.

12. Treasurer's Report (Britt O'Neal)

We have \$587.75 in our account at Plaza Park Bank.

13. Student Recruitment Report (Cabdicasiis Cilmi)

We currently have 158 students registered for the 2014-2015 school year. Now we need the parents to complete enrollment packets. July 7th - 11th will be an open enrollment period for parents and families to finish filling out the forms and new students to register (our goal is 216). Cabdicasiis will call families and set up translators for those who need assistance.

14. New Board member candidates (Dori Lindsay)

Ismael Ali and Tohow Siyad have expressed an interest in becoming board members and have submitted resumes. Dori asked them each the question. "What expertise do you feel that you offer the board?" Ismael stated that he has been working with students in District#742 for a number of years, and before that, he worked with NGOs in Africa. Tohow is a local businessman.

15 Upcoming Dates

- **July 1 & 2 Interviews for Administrative Secretary and Teachers**
- **Work Sessions June 30th & July 7th**
- **Board Meeting July 14th.**

Meeting adjourned at 8:39 PM

Approved on:

Signature of Secretary,